

PEMBINA PARISH LEADERSHIP TEAM MEETING

Friday, 20th January 2017

AGENDA

OPENING WORSHIP – Marlene recited the serenity prayer

Present: Charlene Morrow, Louise Gardener, Edith Lovatt, Suzanna Bates, Cathie Waldie, Shannon Holenski, Bev Wilson

APOLOGIES: none

Called to order 0940

APPROVAL OF AGENDA as circulated

MINUTES OF PREVIOUS MEETING – 27th November 2016, Correct the spelling of Bohdi Thiessen to be the same.

Meeting with elders, #1 to clarify that the section that said some things should read, choir gowns, sound board etc. have been tampered with.

Correction to the spelling of A Rocha

Corrections accepted, Moved by Marlene Holewka , 2nd by Louise Gardiner

BUSINESS ARISING

1. Meeting with Elders: Questioned as to what each groups role is leadership, elder, trustee etc . Could it be more useful if we met with the elders more than once a year?
2. Leadership Team liaison with Interest Groups

The interest group form has been revised to have goal setting and budget included . Some leadership members have met with their groups.

-Louise met with Sunday School and they are pleased when the ministers join them during their Sunday school time. They have placed in a good budget proposal. We need to communicate better with Sunday school so they feel cared for. There is value in having the kids participate in the service. Suzanna joins the teachers when they are having a leaders meeting. She has reinforced that there is a budget for them. The bottom line is that communication is important.

-Marlene: met with choir they have already put in a budget, technology and affirming conversation have not reports.

-Charlene, Darlingford for Sunday school has no concerns,

-Edith: Prayer shawl is looking at having a more structured knitting together. Banner group is hard a work getting things ready for the Rock Lake church camp auction. The bulletin board is up, should we have pictures of the contact person on the pages?

-Shannon: Poinsettia group had a bit of stress with the high need for poinsettia coming in at the last minute.

3. Stewardship Interest Group: Cathie reported on the Salt and Light fall campaign, it was a great group of members on the team, there were goals set, they were not all met. The team feels the luncheon is good, the thank-you's to people missed a few people and need to be looked at for next year and how this will be handled. They felt that they want to continue as they did this past year. The total cost of the campaign is about \$1400.00.

CORRESPONDENCE

1. Suzanna Bates tabled to later in the meeting under M& P report
2. New User agreement – application from Jodi Green who wants to use the 1,2,3 room on Friday's for a faith based exercise program. Would like it to be at a reduced rate, because of the fact it is faith based. -
-Motion by , Shannon that our policy is set and we need to stick to that, 2nd Edith, Suzanna question if we are also discussing that any request for Fountain Life be allowed to have a reduced rate. Shannon and Edith **rescind** the above motion.

- **Motion** by Shannon 2nd Louise that we invite Fountain of life to consider renegotiating their Use of Space agreement to include additional use of the building outside of their current arrangement. All in favor Carried.

An invitation in writing from Arlene to have the renegotiation discussion , once we receive their response a team needs to be formed to speak with Fountain of Life.

3. Thank You notes From the staff for the Christmas basket.
From A Roche for the donation from the Outreach team.

Thanks notes to Nancy Penner for decorating the front of St. Paul's, and Betty Hamilton in Darlingford.

4. More Voice Hymn book: the books have arrived, 10 went to Zion-Calvin and 30 for St. Paul's. Marlene is asking if we want the new books to have a dedication. The ministers will work this into a service.

NEW BUSINESS

1. Days for Girls – catering Pat Gibson is asking if the Church can provide the Coffee and tea at the church for the organizers from away receive and a \$50.00 travel honorarium . Outreach will look after the lunch for this event.
2. M&P Report: Have accepted that Suzanna's resignation her final date May 31st 2017, and with the inclusion of her holiday and study days her last preaching day will be May 7th.

National church has decrease their minimum mileage rate for 2017 to 39 cents KM. Pembina Parish would like to keep our rate unchanged at 41 cents /KM

-**Motion** Shannon, 2nd Louise that the mileage for Pembina Parish of 41 cents per / KM not change.
Carried

Misters get a cost of living increase every January and support staff at other times of the year. M&P would like everyone's increase date be changed to January

-**Motion:** Shannon, 2nd Louise , that the cost living increase for all staff occurs on January 1st every year.

Carried

Discussion: This will mean that office administrator will get double amount from January to Sept , the actual dollar amount is very minimal.

M&P is trying to set scheduled regular meeting dates, struggling to find common ground

Cathie has a holiday request all Cathy Study leave Feb 6-13 and April 24-May 1, holidays April 17 to 23
Suzanna Study leave March 3-10, holiday Feb 13 -24, last Sunday preaching May 7, last work day may 31 all was approved at M&P.

Pulpit supply may be needed and Conference Sunday is May 28th.

3. Finance: Louise reported that we are to the good, about \$75,000.00. Louise is going to change up her reporting system for next year to have a section for flow thoughts such as M&S giving's and Outreach. Feel it has been a good year, there have not been many bills for repairs at St. Paul's and most of the work done at Zion-Calvin was done through the funds from a bequeath and a heritage grant.
 - a. Budget: see attachment. Louise and the finance interest group have prepared a deficit budget. -
-Motion: Louise, 2nd Shannon, that we accept the proposed deficit budget go to the annual meeting. Carried.
 - b. Cathie thanked Pembina Parish for having a finance interest group, and that group is very invested in the budget.

4. Property Discernment – update (Suzanna) This group came about from the Annual meeting 2016 and then a congregational meeting. This group has had two meeting already. They have a lot of work planned before they actually look at the property itself. They hope to help the congregation “discern” who they/we are. They have 3 areas to review, as listed in the bulletins (see attachment) that have been circulated. They will set up a group of question and conversations with groups. They have targeted the end of April to have their information gathered. We need to look at vitality and viability. They are going to use the United Church EDGE program to analyze the data. Their hope is to have conversations with persons who have discontinued coming to church, but not looking at that too be the future congregation. Concerned that Zion-Calvin is not represented at all on this interest group.

5. “Ministry Profile and Search Process” (Cathie) The church is changing, we do not have to do a JNAC but will have to have a ministry profile process. Cathie outlined the steps to get the church to the search mode. Harold Kenyon has been named as our presbytery rep. Cathie presented two options for replacing a minister. We can either put out our call immediately if it was felt what we have now is how we want to continue, or we could approach someone for a short term position.

-Motion by Marlene, 2nd Edith that we accept the option of proceeding with a two part process for filling the vacancy, part one is a short term full time ministry appointment (terms negotiable) from June 1,2017 –June, 30 2018. To allows time for proper completion of the Proper Discernment process. Part two is to do the ministry profile and search process. Carried

Process .. Contact Harold Kenyon for a meeting ASAP

Committee members to be: Charlene Morrow, Edith Lovatt and we need two other people.

Shannon will bring a small presentation to St. Paul's and Charlene and Zion-Calvin.

6. Annual Meeting: reports, format; discussion
 - Have a joint service in Morden,
 - Leadership members bring soup and ask the congregation to bring sandwiches and /or desert.
 - Lunch at 12 and start the meeting ASAP.
 - Marlene will chair and Shannon will ask Jean to be the secretary.

7. Nominations: Charlene, Shannon and Edith's terms are up on leadership. Edith is willing to stay on. Shannon has to be replaced by an M&P rep. We are also down a member on Leadership, so technically there are 3 needed. There will be 3 M&P members required. Elders are good. Trustees all but one due to come off leaving 5 to be replaced. The Rep to the Rock Lake camp should be a nomination. The

House group Coordinator should be acknowledged at the annual meeting. We seem to be very female dominate Leadership team and we need to solicited males to join.

Suggested we recruit people we feel would be good fit for the various positions.

8. Timeline for 2017 (Cathie)

Tables to another meeting

9. Remits from General Council (Suzanna)

Remit 6 = One Order of Ministry (deadline – 28 Feb 2017)

Remit 1 = Three Council Model (deadline 30 June 2017)

Table until the February 2017 meeting

10. Transition of items that Suzanna has been caring for when she leave in the spring.

Tabled.

NEXT MEETING ___March 2nd,2017___

CLOSING

Adjourned at 3:45