

PEMBINA PARISH LEADERSHIP TEAM MEETING
St. Paul's United Church, Morden, MB Thursday, Sept. 14, 2017 4:30 PM

CALLED to ORDER at 4:30 pm

OPENING WORSHIP: Romans 8-vs 18. Speaking to the groaning of creation. We then discussed how the world is experiencing the effects of the weather in this century

Present: Marlene Holewka (Chair), Bev Wilson, Deb Hamilton, Edith Lovatt (secretary), Karen Ching (M&P rep), Rev. Cathie Waldie, Louise Gardiner (treasurer), Karen Dyck

APOLOGIES: N/A

APPROVAL OF AGENDA

With addition

- Rental of room 1&2—table to Oct Meeting

APPROVAL OF MINUTES OF PREVIOUS MEETINGS – July 6, 2017

Moved by Deb Hamilton, **seconded** by Bev Wilson to approve the minutes of July 6th, 2017 as circulated.
Carried.

BUSINESS ARISING

1. Update on Meeting with Youth Representatives from:
 - 1.1. St. Paul's – Karen Dyck and Rev. Cathie Waldie
 - **See attached report**
 - They would like to be more included in House groups and services
 - Would be interested in a youth group again.
 - Youth Sunday school/ confirmation
 - 1.2. Zion Calvin – Deb Hamilton
 - There meeting has not occurred yet, thinking of one day after Sunday church service.
2. Update on process of looking for a second Minister – Edith Lovatt
After many months of having our Gap minister request in at conference office we have had no potential candidates. The committee met in Aug. and want to put forth the following motion:
Moved by Edith Lovatt **seconded by** Debbie Hamilton that we suspend the Gap ministry search and proceed with the process to secure a permanent minister. **Carried.**
3. Update on Choir Leader Position – Rev. Cathie Waldie, Marlene Holewka
 - 3.1. Formal Approval of Job Description and Contract
 - **Moved by** Louise Gardiner, **seconded by** Karen Dyck, the approval of the amended choir director job description and contract dated Aug 30th 2017. **Carried.**
 - 3.2. Request for a volunteer to say a few words of welcome and introduce Anne Bateman on October 8, 2017.
 - Cathie Waldie will do this.
4. Update on Management of the St. Paul's Property and Grounds Responsibilities – Karen Dyck, Louise Gardiner, Edith Lovatt, and Marlene Holewka. **See attachment**
 - Karen Dyck has developed a check list of buildings needs and duties, based on a conversation with Fred Mayor. There is a need for someone to coordinate this checklist. For starts Karen Dyck, Louise Gardiner and Edith Lovatt with get this started. **See attachments**
5. Update on Newsletter – Fall Newsletter completed by Shannon Holenski – September 1, 2017
 - Many thanks to Shannon Holenski on getting her first Newsletter out this fall.

6. Update on Website – June Steiner has agreed to work on the website.
-Cathie Waldie and June Steiner got together and the website as of today is up to date.
7. Update on Church Trac – Louise Gardiner
-Louise Gardiner spent time with Arlene Link working with the program, from the online version. They both found it very user friendly.
Louise Gardiner has spoken to Linda Sandercock about using the Church Trac program for the giving's so that all the information is all linked together. The plan is to have this start Jan 2018.
8. Updated on Morden Corn and Apple Festival Involvement
 - 8.1. Free Shuttle Bus to the Trans Canada Trail Walk
-went well
 - 8.2. Vendor's Market in the CEU, Marlene Holewka received an e-mail complaint from a vendor who was concerned about a conversation she overheard. Based on a M&P policy we need people to place their concerns in writing with a full signature. This has been relayed to the concerned person. This issue will be followed up once we receive a signed letter.
9. Appointment of Vice Chair for Leadership Team
- No one feels they are capable of handing this position at this time
10. Appointment of Leadership Team Liaisons to Pembina Parish Interest Groups
There is a form that each group should be filling out for their budget needs.
See the **attached list** indicating who will liaise with which groups
11. St. Paul's Church outdoor signage
-Discussion around getting Signage that you can see from both directions, take it to the opportunity fund for the funds. Karen Dyck will check with a few places for quotes.

CORRESPONDENCE

Incoming

- A letter from Candice Bergen who is concerned about the Liberal parties bill C-51. This bill is amending the criminal code to remove redundant and obsolete articles. They also propose removing section 176 which is a clause to protect clergy people from harassment in places of religious gatherings.
- Candice Bergen is asking our support to have this section not be removed.
- It was felt there is likely enough other sections in the criminal code to cover these same issues

Outgoing:

Thank you notes to be sent: Thank you to the summer pianist's that helped with summer music coverage, Erin Pazmandy, Jean Motheral and Leslie Bezte. Also to Bruce Lyng for helping out this summer with Thong Bouachanthala away. Edith Lovatt will do these.

Thank you notes sent previously to Rev. Ken Thomas for facilitating our discussions regarding Remit # 4, to Jackie Stark for leading the joint Pembina Parish Service at St. Paul's on August 6 and to Bob Menzies for delivering the Sermon on that day and sharing his story – Marlene Holewka.

NEW BUSINESS

1. Request from Joe Cawley to step down from doing sound at St. Paul's
Wonder if Gord Stiff, or the Bisshop girls, Edith Lovatt will ask them.
2. Back to Church Sunday – Sept 24th, Refreshments Edith Lovatt will bring some loaf cakes.

3. Affirming Ministry Process – The group has not done much towards this happening. There will be a movie night Sept 21st. Looking at having a guest speaker in the New Year to speak and possibly do a workshop on the Affirming topic.
4. Leadership Team Memo from Arlene Link re: Rental Agreements for 2017-18 :
-Marlene Holewka received a letter from Arlene Link listing all the rental agreements for the 2017-2018 music teachers, questioning about a teacher who has 25 students but gives 32 lesson , is a student one session, therefore 32 session should equal 32 students. Do we charge for each student or each lesson time slot. We feel a lesson is session whether it is the same student or not. This requires us looking at the use of space agreement and firming up the language. Will remain as a fee per student this year with notice of a change for next year

REPORTS

1. M & P – Karen Ching
 - Persons need to be aware that when they are suggesting that folks can call the office to leave there name for an event that you let Arlene Link know that she may be receiving calls.
 - Cathie Waldie will be away for two Sunday's in October after Thanksgiving
 - Cathie Waldie's workload has become heavy now that fall has arrived. Many meetings have started up again.
 - Discussion about there being a Worship Interest Group to help Cathie Waldie out during this time of being the single minister here.
 - Working of Criminal record checks.
2. House Groups / Interest Groups
 - 2.1. House Group Coordinator – Edith Lovatt
 - This week 4 new families have been assigned to houses. All house groups can function, some are a bit skimpy but with support from some willing persons we will make it through another year without doing to many changes.
 - 2.2. Finance – Louise Gardiner
 - see **attachments**
 - on the overall we are fine,\$1300.00 to the good, yet our giving's are behind by \$26,000.00, with only paying one salary at this time. The expenditures are also down \$31,000.00 Fund raisers for the fall have not been announced.
 - 2.3. Opportunity Fund – Louise Gardiner
 - have not met as there have been no requests
 - 2.4. Zion Calvin Sunday School-- Starts on Sept 24
 - 2.5. Zion Calvin House Group --- Limping along and will look at some changes
 - 2.6. St. Paul's Sunday School --- Starting Sept 24th
 - 2.7. Affirming Conversation As above
 - 2.8. Prayer Shawl Ministry --- Lots of shawls in the cupboard
 - 2.9. Christmas Poinsettia Ministry
 - 2.10. Pastoral Care—only meet twice a year
 - 2.11. St. Paul's Worship Technology Project no report
 - 2.12. Banner and Quilting Group -- Will get going again in October
 - 2.13. St. Paul's Choir—Has a new director, and first practice is Sept 26th.
 - 2.14. Ivy League-- Should have their first supper out at the end of September
 - 2.15. Outreach-- First soup and pie will be Oct 20th
 - 2.16. Fall Supper---no one has stepped up yet

2.17. Property Discernment – Marlene Holewka Met Sept 13th, there are gatherings happening before and after church and a Pizza night for the young folks connected to the church to look at the IMNA report .

2.18. Pembina Morden Churches Refugee Support Committee—Will be meeting Sept 18th. Still supporting the original family from Syria that arrived Feb 2016.

2.19. Stewardship Giving Team--- Louise Gardiner

- The campaign is being worked on with a hope of distributing the materials at Thanksgiving and the celebration lunch at the End of October. We have an article in the Mandate magazine on last year's lunch and Mission and Service work. Looking for people to help do the services in October.

2.20. Property and Grounds—The movers and shakers request was in the newsletter

3. Zion Calvin—Had a very quiet summer

4. St. Paul's

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5. Minister – Rev. Cathie Waldie,

- She and Karen Tjaden are working together on a retreat weekend Nov 24th 2017, on Centering pray

NEXT MEETING Nov 9th,2017, 4:30 PM

CLOSING Cathie closed with a prayer

ADJOURNMENT at 7:50 pm

Marlene Holewka, Chair person

Edith Lovatt, Recording Secretary