

**PEMBINA PARISH LEADERSHIP TEAM MEETING MINUTES
St. Paul's United Church, Wednesday, September 30, 2020, 4:30 p.m.**

Pembina Parish is a caring Christian community, welcoming all people to join in our journey of celebrating God's presence, sharing our gifts locally and globally, while exploring our faith.

CALL to ORDER at 4:43PM

OPENING WORSHIP - Lynne Sanderson shared from Romans 1:8 which speaks of thanking God. Lynne thanked God for all of us on Leadership Team. She closed in prayer.

ATTENDANCE – Esther Rothenburger, Kathryn Luger, Lynne Sanderson, Brian Sanderson, Leslie Bezte, Margot Craig and Karen Dyck.

REGRETS – Louise Gardiner

APPROVAL OF AGENDA

Motion:

MOVED BY Kathryn Luger **SECONDED BY** Margo Craig to approve the agenda with the following additions: Under BUSINESS ARISING/UNFINISHED BUSINESS add 2. Date for membership transfers and re-affirmations, 3. Fountain of Life, 4. Re-opening check in. Under REPORTS 4. Interest Groups add 5.11 Fall Supper. Under NEW BUSINESS add 2. Rental Requests. **CARRIED**

APPROVAL OF MINUTES OF PREVIOUS MEETING – September 2nd, 2020

Motion:

MOVED BY Esther Rothenburger **SECONDED BY** Kathryn Luger to approve the minutes of the September 2, 2020 Leadership Team Meeting as presented. **CARRIED**

BUSINESS ARISING/UNFINISHED BUSINESS:

1. Approval of the SME training session minutes

Motion:

MOVED BY Leslie Bezte **SECONDED BY** Margot Craig to approve the Minutes of the July 28, 2020 SME Training Session by Rev Dr. Karen Medland as provided by Marlene Holewka (attached). **CARRIED**

2. Date for membership transfers/ re-affirmations – Laurie Wiebe contacted the couples seeking membership transfer and re-affirmation and the date has been set for November 22, 2020. Brian Sanderson will let Worship Interest Group know.

3. Fountain of Life – Brian Sanderson reported that he has been in communication with Fountain of Life regarding starting services and they wish to commence Sunday, October 25, renting the space every alternate Sunday thereafter. He noted that Pastor Gilles was enquiring whether they had to follow all our protocols including no singing and seating restrictions from front to back. We all agreed there is to be no singing but they can utilize assigned seating for their congregants if it suits them better. Brian will convey this to Pastor Gilles. Brian also informed us that the group will have use of the sanctuary, narthex and library.

4. Re-opening check in – We discussed how to handle speaking in unison since this is something we were unsure about and it was not outlined in our protocol. The consensus is to allow it. Leslie Bezte noted that exiting needs some work as well as recruiting volunteers for some House Groups. She will send out a letter to the parish commending them on the good co-operation in following the protocols so far and suggesting ways to improve traffic flow upon exiting. Kathryn Luger reported that Zion Calvin services are working well. The traffic flow is one-way and people follow the protocols in place. Leslie asked about whether both bathrooms at St Paul’s are going to be kept open all the time now or one locked during the week. Karen Dyck mentioned that Thong is able to keep up with the cleaning so we will keep both bathrooms open for now.

REPORTS

1. Finance – Louise Gardiner sent the attached finance report along with explanations. Of note is that Nancy Penner has agreed to let her name stand as a candidate for Treasurer at the 2021 Annual Meeting. She will work with Louise to prepare the budget and review the new financial policies put in place since her last term.

2. Ministry and Personnel Committee – no report

3. Zion-Calvin – Kathryn Luger reported that Zion Calvin is in a good financial position with their restoration project. Having received \$6500 from a provincial grant, \$5000 from the Thomas Sill Foundation grant and a donation of \$2000 back from the painter they will be able to use the extra money to replace missing storm windows and get some new signage. Zion Calvin hosted a funeral last week with 30 people and all went well. Usually 8-10 people attend Sunday worship on a regular basis.

4. Interest Groups

5.1 St. Paul’s Property and Grounds – Brian Saunderson reported that insurance did a walk through St Paul’s recently. Because of the pandemic some issues were found to be non-compliant. We will need to get fire exits inspected, replace ventilation, fix a hand rail leading up to the stage in the CEU and we need to have a fire drill. The date set for the fire drill is October 25, 2020. The Morden Fire Department will be contacted to assist with the drill.

Karen Dyck presented information about acquiring an entrance rug rental service or purchasing new entrance rugs for the front and side doors of St Paul’s (attached).

Motion:

MOVED BY Margot Craig **SECONDED BY** Esther Rothenburger to approve the purchase of entrance mats for the front and side doors at St Paul’s to replace the old worn ones at a cost of \$613.78. **CARRIED**

Karen reported that there will be no fall cleaning this year. We will do a spring cleaning instead. The new furnaces are in and the HRV will be going in soon.

5.2 Worship – Brian Saunderson confirmed that Rev Cathie Waldie’s farewell Sunday is all organized. Cards will be collected and given at the St. Paul’s service. The gifts will be presented at both Zion Calvin and St Paul’s services. Leslie Bezte asked what the contingency plan is if there are more than 100 congregants at St. Paul’s. We will seat

people in the narthex. Worship Interest Group is wondering if Rev Carrie Martens will be doing the service on her start date, November 15, 2020. Will there be a covenanting service? We will determine this at a later time.

5.3 Property Discernment

5.4 Outreach (Soup and Pie)

5.5 Sunday School(s) - Leslie Bezte reported that the Sunday school teachers at St Paul's met last week. They are planning to start Sunday school in November but have a few questions (see report attached). In answer to the questions Leadership suggested we alternate families every 2 weeks to avoid over capacity. In this way guest children can still come and we should be able to accommodate them. Fountain of Life will not use the same Sunday school rooms as our kids. Thong can sanitize all the chairs and tables if needed. Leslie will let the teachers know this is a possibility; however they may want to sanitize everything immediately after church just like the schools and daycares do just to be sure. The Sunday school can use the kitchen sink or the sanitizer to wash pre-school toys. The Sunday school can get some furniture removed from some of the Sunday school rooms so there are less surfaces for sanitizing after church.

5.6 House Groups

5.7 Minister Search – report attached by Louise Gardiner. Rev Carrie Martens' family has purchased a house in Morden and she is looking forward to meeting the people of Pembina Parish. The Search Team is putting together a welcome package for Rev Carrie and her family. So far the Banner/Quilting Interest Group is preparing a baby quilt. Any other suggestions are welcome.

5.8 Pastoral Care

5.9 Opportunity Fund Requests

5.10 Affirming Conversation

5.11 Fall Supper – Lesley Andrews met with her Fall Supper Committee and they would like to try a take-out supper for 300 people on October 25, 2020. The meal would be served up in a compostable container. Meals can be booked through the office and pre-sold at church. The committee is looking to charge \$17/person. Leadership thought \$20 might be an acceptable cost. Provincial guidelines are coming out next week around Fall Suppers so we will consider this and have a special teleconference meeting next week to decide if this can go ahead.

NEW BUSINESS

1. Historic Roll Update – Kathryn Luger presented some information of the process used by Laurie Wiebe to get to this point of cleaning up the Historic Roll. 109 names on the Historical Roll were determined to be inactive in Pembina Parish. Attempts were made to find addresses. Some addresses were found and letters mailed out asking if receivers would like to remain on the roll. The attached list contains the names of those who did not respond or were not found. Some have been on the list since 2009 when the last Historic Roll update was attempted. Church Trac

was introduced in 2013. It is a system for tracking givings in the Parish. None of the names on the attached list matched any active givers on Church Trac. Kathryn noted that the Constitution of Pembina Parish states that Leadership shall appoint a Roll Clerk to administer and maintain the Historic Roll. The Roll Clerk reports on Historic Roll activities (like number of members, new members or transfer, baptisms, funerals, etc) annually. Lynne Sanderson offered that names can be “removed” from the Historic Roll by death, transfer or board decision. Tonight our Leadership Team can decide to re-designate the 109 names offered up by Laurie to the “remove” column of the Historic Roll.

Motion:

MOVED BY Kathryn Luger **SECONDED BY** Margot Craig that Leadership Team, by board decision, will denote the names in the attached list as inactive in the” remove” column of the Historic Roll. This will be denoted as “LT” for Leadership Team decision. It was observed that Irene Reichert will be denoted death not LT. **CARRIED**

2. Rental Requests – We have had a rental request for Thursday night yoga in the CEU. This should be fine although our rental rate may not be competitive. Also Henry Penner is looking for a space for his Jazz band to practice. He will even take the narthex if that is all that is available.

CORRESPONDENCE and Thank-you cards - Sharon Deceuninck will attend the virtual Prairie to Pine meeting on October 7, 2020. Lynne Sanderson will also be attending. The meeting will include a covenanting service of all the churches/parishes in the Prairie to Pine Region.

BULLPEN ITEMS

- 1. Church signage outside/inside**
- 2. Church Photo Directory – presentation by Dom Disanto**

NEXT MEETING(s) DATE(s) –

- 1) Special teleconference meeting next week TBD to decide about the Fall Supper.
- 2) Next Leadership Team Meeting October 28, 2020.
- 3) November Leadership Team Meeting November 18, 2020.

CLOSING WORSHIP – Lynne Sanderson closed in prayer.

MOTION TO ADJOURN at 6:52PM

Chairperson

Recording Secretary

