

**PEMBINA PARISH LEADERSHIP TEAM MEETING MINUTES  
St. Paul's United Church, Wednesday, September 2, 2020, 7:00 p.m.**

Pembina Parish is a caring Christian community, welcoming all people to join in our journey of celebrating God's presence, sharing our gifts locally and globally, while exploring our faith.

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**CALL to ORDER** at 7:06PM

**OPENING WORSHIP** – Lynne Sanderson opened in prayer. In essence we all have agendas but God is at the top of our agenda.

**ATTENDANCE** Kathryn Luger, Karen Dyck, Esther Rothenburger, Lynne Sanderson, Louise Gardiner, Brian Saunderson, Leslie Bezte and guests Susan Ching, Martin Worrall, June Steiner, Beth Lovell. Joining by phone: Mary Best and Margot Craig.

**APPROVAL OF AGENDA**

**Motion:**

**MOVED BY** Karen Dyck **SECONDED BY** Louise Gardiner to approve the agenda with the following changes: remove items 1. and 2. from New Business and add 3. Rev Cathie Waldie's Farewell and 4. Dianne Guilford's training. **CARRIED**

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

**1. August 4<sup>th</sup>, 2020**

**Motion:**

**MOVED BY** Esther Rothenburger **SECONDED BY** Kathryn Luger to approve the minutes of August 4, 2020 Leadership Team Meeting as presented. **CARRIED**

**2. Special Meeting August 18<sup>th</sup>, 2020**

**Motion:**

**MOVED BY** Leslie Bezte **SECONDED BY** Louise Gardiner to approve the minutes of August 18, 2020 Leadership Team Special Meeting as presented. **CARRIED**

**BUSINESS ARISING/UNFINISHED BUSINESS:**

**1. Covid protocols and Reopening Recommendations** – there was some discussion around the protocol and opening date. Lynne Sanderson shared that she saw Communion was being shared by some groups as 2 grapes and crackers or bread in individual ziplock bags

**Motion:**

**MOVED BY** Leslie Bezte **SECONDED BY** Karen Dyck to re-open the doors to both churches on September 8, 2020 since all the requirements for re-opening have been met. **CARRIED**

**Motion:**

**MOVED BY** Leslie Bezte **SECONDED BY** Esther Rothenburger to re-open Pembina Parish for worship starting September 13, 2020. **CARRIED**

This will be the Orientation Sunday with the service message describing the new protocols.

Leslie Bezte will organize volunteers for St Paul's and Kathryn Luger will do the same for Zion

Calvin. Leslie will also check with Margot Craig to see if House Groups are on board with organizing the volunteers each week.

**2. Motion to approve transfer of membership to Pembina Parish: Cathie and Charlie Vanstone (from Miami) and Fawn and Glennis Scott (from Miami)**

**Motion:**

**MOVED BY** Karen Dyck **SECONDED BY** Louise Gardiner to approve the transfer membership of Cathie and Charlie Vanstone from Miami United Church to St Paul's United Church and to approve the transfer of membership of Fawn and Glennis Scott from Miami United Church to St Paul's United Church. **CARRIED**

**3. Motion to approve reaffirming of new members: Lenore and Don Weir (previously from Rosebank)**

**Motion:**

**MOVED BY** Leslie Bezte **SECONDED BY** Karen Dyck to approve the reaffirming of new members Lenore and Don Weir, previously of Rosebank United Church, to St Paul's United Church. **CARRIED**

**REPORTS**

**1. Finance** – Louise Gardiner presented the financial report (see attached)

**2. Ministry and Personnel Committee** - Karen Dyck prepared the attached report. In addition to the items reported it was decided to have only one bathroom at St Paul's open as a unisex bathroom and it will be the men's washroom. This will make Thong's job easier for cleaning twice daily if only one bathroom to worry about. A decal was purchased and will be installed on the men's bathroom door. They are considering contracting a service with Canadian Linen for mat rentals for high traffic door areas. Sanitizer dispensers are not readily available but Karen found 5.

**3. Zion-Calvin**

**4. Interest Groups**

**5.1 St. Paul's Property and Grounds-** reported in M&P report attached

**5.2 Worship** – Susan Ching provided the update on availability and contacts of pulpit supply (see attached).

**5.3 Property Discernment**

**5.4 Outreach (Soup and Pie)**

**5.5 Sunday School(s)**

**5.6 House Groups**

**5.7 Minister Search** – Louise Gardiner thanked the Search Team for coming to the meeting tonight and for all their hard work through the process. She reported that the Search Team interviewed candidates and negotiations with candidate choice #1 have been successful. However we need to approve changes to the Terms of Agreement (previous term attached) and make a decision about how to proceed with the appointment.

**Motion 1**

The Pembina Parish Minister Search Team recommends that the Pembina Parish Leadership Team approves the following amendments of the Terms of Call or Appointment section within Position Description: Ordained, Diaconal, or Designated Lay Minister – Full Time, previously approved on March 10, 2020 at the annual meeting.

Terms of Agreement:

**[BLACKED OUT FOR ONLINE PUBLISHING]**

**MOVED BY** Louise Gardiner **SECONDED BY** Karen Dyck **CARRIED**

Our constitution requires that we have a congregational meeting to seek approval to hire the candidate which would require a 2 week notice to the congregation. However due to covid-19 we could choose to make this decision as the governing body of Pembina Parish. We entertained the idea of e-mailing congregation members and having a conference call/online meeting. But really the congregation would trust our discretion.

**Motion 2**

The Pembina Parish Leadership Team, representing the congregations of Pembina Parish, will make the decision to approve the appointment of the Admissions candidate and announce the appointment to the congregations the first time we meet. This decision is an option allowed given the current covid-19 status and supersedes the congregational meeting approval requirement.

**MOVED BY** Kathryn Luger **SECONDED BY** Karen Dyck **CARRIED**

Beth Lovell introduced the candidate to the meeting attendees. Rev Carrie Martens is an ordained minister of the United Church from Kitchener, Ontario. She has 9 years of experience with large intergenerational congregations. Originally from Altona she is thoughtful, well-spoken and wowed the Search Team. If we choose to appoint the recommended candidate the Search Team will go on Church Hub tonight to initiate the appointment. The motions to approve the appointment must be recorded and submitted to the Pastoral Relations Commission before noon tomorrow, September 3, 2020 to get on the September 8, 2020 agenda of the PRC.

**Motion 3**

The Pembina Parish Search Team recommends to the Pembina Parish Leadership Team, representing the congregations of Pembina Parish, to approve the Appointment of Reverend Carrie L. Martens, Admissions candidate to the United Church of Canada, to the full time position of Ordained Minister at Pembina Parish with a starting date of November 15, 2020.

**MOVED BY** Louise Gardiner **SECONDED BY** Kathryn Luger **CARRIED**

**5.8 Pastoral Care**

**5.9 Opportunity Fund Requests**

**5.10 Affirming Conversation**

## **NEW BUSINESS**

**1. Church Photo Directory – presentation by Dom Disanto** – struck from the agenda and moved to bullpen

**2. Historic Roll Update** – struck from the agenda to be dealt with next meeting

**3. Rev Cathie Waldie’s Farewell** – suggested date is Oct 4, 2020. Karen Dyck will book the shed at Morden Park. Brian Saunderson will check if that date works for Cathie. Perhaps we could get Janet Nedohin to cater a lunch.

**4. Dianne Guilford’s training** – Dianne Guilford offered to coach individuals at Pembina Parish interested in learning skills needed to lead worship as per the attached document. Lynne Sanderson noted that we have a good Lay Leadership training program already in the United Church so we could use that existing strategy. It is a 2 year on-line program. Our discussion led to the consensus to wait until the new minister is hired to get their input. Dianne’s ideas might be a good stepping stone to a person taking the Lay Leadership path. And perhaps Dianne and the new minister would work well to do this together. Brian Saunderson will let Dianne know this is the decision we have made. Susan Ching will pass this information on the Worship Interest Group.

**CORRESPONDENCE and Thank-you cards** – Leslie Bezte offered to send thank you cards to the Ministry Search Team members and to Karen and Glen Dyck in appreciation of their efforts to prepare the church for re-opening.

## **BULLPEN ITEMS**

**1. Church signage outside/inside**

**NEXT MEETING(s) DATE** – September 30, 2020 at 7pm

**CLOSING WORSHIP** – Lynne Sanderson closed in prayer.

**MOTION TO ADJOURN** at 9:45pm

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Chairperson

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Recording Secretary

