

**PEMBINA PARISH LEADERSHIP TEAM MEETING MINUTES  
St. Paul's United Church, Wednesday, June 3rd, 2020, 7:00 p.m.**

Pembina Parish is a caring Christian community, welcoming all people to join in our journey of celebrating God's presence, sharing our gifts locally and globally, while exploring our faith.

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**CALL to ORDER** at 7:01PM via teleconference

**OPENING WORSHIP** Rev Cathie Waldie was glad to get some face to face time with parishioners today at Brian and Maureen Irvine's farewell. Every Tuesday Cathie attends a minister check in with Regional Pastoral Relations Minister, Judy Hare. This past week their guest was ordained United Church minister, Diane Strickland who is a Traumatologist. They talked about the difficulties around covid-19. Diane suggested that journaling is helpful and drew the similarity to the Psalms. Cathie read Psalm 86 about David's call for help. We shared around the table: What is the hardest thing we have had to deal with in our faith community during this time? Cathie closed in prayer.

**ATTENDANCE** Esther Rothenburger, Kathryn Luger, Leslie Bezte, Louise Gardiner, Margot Craig, Brian Saunderson, Rev Cathie Waldie, Karen Dyck and guest Susan Ching.

**APPROVAL OF AGENDA**

**Motion:**

**MOVED BY** Karen Dyck **SECONDED BY** Louise Gardiner to approve the agenda.

**CARRIED** by reversed approval

**APPROVAL OF MINUTES OF PREVIOUS MEETING –May 6th, 2020**

**Motion:**

**MOVED BY** Kathryn Luger **SECONDED BY** Esther Rothenburger to approve the minutes of May 6, 2020 as presented. **CARRIED** by reverse approval

**BUSINESS ARISING/UNFINISHED BUSINESS:**

**1. Faithful Footprints application** Brian Saunderson reported that Bruce Shewfelt mentioned nothing has gone forward yet. It is a very detailed application and they are in the process of gathering more info.

**REPORTS**

**1. Finance** Louise Gardiner presented the financial report (attached). Retained earnings in Operating Fund are \$62,685.95. Retained earnings in Restricted Funds are \$169,548.27. We qualified for the wage subsidy in April, receiving \$5440. We will not qualify for it in May, however, because our May 2020 donations were not significantly lower than May 2019's donations. Zion Calvin's Maintenance and Repair expenses were high this month due to the hailstorm insurance shortage adjustment discussed last month.

**2. Minister** Rev Cathie Waldie reported she has been busy with worship and meetings as usual. She took part in the Festival of Homiletics. On June 29 she will be having day surgery. She must self-isolate 2 weeks prior to that so she will be unavailable for any in person

connections. She was approached to do 2 services in July and was granted permission to do them by the Regional Pastoral Relations Committee. One service is a funeral for Linda Wark on July 20 that is invitation only for 25 people. The other service is a grave side service for Douglas Cumming on July 22. Cathie is busy tying up loose ends as her retirement approaches. Some people have stepped up to volunteer for Pastoral Care which is timely given that the Irvine's are leaving. Brian Saunderson offered that on June 25 there will be a Zoom party for Rev Cathie.

3. **Ministry and Personnel Committee** Karen Dyck reported that they met on May 6. The group wants to join forces for ongoing worship despite no minister and the covid-19 crisis. Evelyn McElroy joined the M&P Committee from Zion Calvin. From June 14-29 Rev Cathie Waldie will need to self-isolate prior to a day surgery. Karen enquired about Laurie Wiebe's summer hours for 2020. Leslie Bezte read the Feb 5, 2020 minute motion that approved keeping her summer hours at 21 hours per week for July –August 2020. Leslie will send Karen a copy of the minutes.
4. **Zion-Calvin** Kathryn Luger reported that the painting contractor has started washing and removing paint at Zion Calvin. The painting will start soon!

## 5. Interest Groups

**5.1 St. Paul's Property and Grounds** Louise Gardiner reported that the automatic door openers are installed, but they are not functional yet.

**5.2 Worship** Susan Ching joined the conference at 8:00PM to present revised baptismal and funeral policies for St Paul's and Zion Calvin (attached). Worship Interest Group decided we needed different funeral policies for the 2 charges because of the differences around choirs and lunch services. Rev Cathie Waldie, Laurie Wiebe and Susan Ching worked on these policies for a couple of weeks. The new Baptismal Policy is a compilation of the 2008 policy and a baptism reflection document that Rev Suzanna Bates had prepared.

### **Motion:**

**MOVED BY** Karen Dyck **SECONDED BY** Margot Craig to approve the Pembina Parish Baptismal Policy as prepared. **CARRIED** by yes/no vote

There was discussion around the funeral policies. Edits were suggested around ministerial fees, pastoral staff, etc. Worship will meet tomorrow and may have a few final edits. The amended funeral policies will be approved at our next meeting.

### **5.3 Property Discernment**

### **5.4 Outreach (Soup and Pie)**

**5.5 Sunday School(s)** Leslie Bezte reported that there will be a presentation to Rev Cathie Waldie from the Sunday school on June 14 in the church parking lot. Also on that day Meghan Sandercock will be presented her grad blanket. Alex Klassen will also be receiving a blanket at a different time as will Alyssa Tickner from Zion Calvin. Leslie Bezte requested that Rev Cathie Waldie bless the blankets at the Leadership meeting in the virtual presence of the members. Cathie offered a blessing while touching the blankets.

## **5.6 House Groups**

**5.7 Minister Succession** Louise Gardiner reported that the Profile Team discovered that our Community of Faith Profile did not get successfully activated on *Church Hub* by Prairie to Pine Regional personnel when we posted it in March. After much discussion with Judy Hare, Regional Pastoral Relations Minister, and our Liaison, Rev. Mel Kauppila, June Steiner was in contact with Deb Kigar, *Church Hub* Specialist – Data Support and Training and resubmitted the profile and it is now activated. Martin Worrall checks the e-mails for the Search Team and reported we have had interest already! The automatic reply went out that we would be in touch. Discussion ensued about whether we should try to get reimbursed for our ***Broadview*** advertising costs. Louise Gardiner offered that we should give Prairie to Pine Region some feedback about this mishap so it does not happen to others. Perhaps they could have some sort of notification that the upload was successful. Louise wondered if the Search Team composed a letter, would Leadership send it up the chain on behalf of Pembina Parish. We agreed. You may recall that we could not access *Church Hub* to see who was applying before, but now we can and we could use this function to approach potential candidates. Louise noted that the Search Team is required to have official training – led by our Liaison, Rev Mel Kauppila, to go through the legalities and proper protocol. This will begin as soon as we can meet in person. It was agreed they can meet in the church as long as all attendees follow a sanitizing protocol. Karen Dyck offered to prepare the infection control guidelines and sanitation kits for in person meetings at the church. Leslie Bezte asked if they should be advertising in ***Broadview*** again. Louise noted the cost is \$250 per issue. We missed the deadline for the July issue as we decided not to advertise again at our last Leadership meeting. We could get into the Sept issue (June 24 deadline). We decided to wait and see about the *Church Hub* enquiries and Ministerial profile views. As an aside, Rev Cathie Waldie shared that a colleague of hers said our advertisement in ***Broadview*** was really well done.

## **5.8 Pastoral Care**

## **5.9 Opportunity Fund Requests**

**5.10 Affirming Conversation** Kathryn Luger reported they have the approved draft Affirming Vision Statement, marriage policy and draft Plan of Action. The draft Plan of Action was sent to Affirm United and all is approved. They thought it was very good and love how it extends beyond LGBTQ+ ; however they would also like to see in the Plan of Action that we will pay an annual membership fee and support sending a delegate to the AGM, although not every year as it can be far to travel. The Affirming Interest Group will add these two pieces of information to the document as recommended.

Brian Saunderson noted that Leadership Team conversations around our Mission, Vision and Values have ceased over the last couple of months, but we will start discussing them again.

## **NEW BUSINESS**

- 1. Pembina Parish summer role/ presence in time of closed churches and no minister**  
Susan Ching brought forward concerns about worship. If we do not open the church are

there no services? If we do open the church, does it fall on the Worship Interest Group to organize the services? Laurie Wiebe offered to continue Bread for the Journey a couple of days a week. Rev Cathie Waldie noted that the Prairie to Pine newsletter comes out every Wednesday. It houses ideas for places for people to tune in to every Sunday. Susan suggested that Worship Interest Group could be the co-ordinating group and ask other Interest Groups to take turns over the summer. Leslie Bezte wondered if the Spill the Beans content (Sunday school curriculum) could be of value to organizing groups. The current issue runs until August 23. It was decided we need an in person meeting to sort this out. We will invite Susan back to our next Leadership Team meeting on June 24.

2. **Church re-opening 'how to'** – to be discussed at a later meeting since we ran out of time
  - 2.1 **opinions on timing-when will Public Health Orders allow normal church numbers and our preferred date to aim for.**
  - 2.2 **Setting reopening guidelines and who? Leadership Team or special committee or Zoom meeting of same?**
  - 2.3 **Building considerations regarding physical distancing.**
3. **Pembina Parish CoVID protocols review (attached)** - We discussed the possibility of opening up the church for worship but it will remained closed as this time until further notice. We discussed having in person gatherings. Karen Dyck cautioned that we will need to clean up after ourselves since Thong will not know what we have touched. We should clean what we touch. See discussion in Minister Succession Report. It was decided that all in person gatherings and meetings will be at the discretion of Leadership Team.
4. **Three month plan for churches** – discuss at a later meeting since we ran out of time
5. **Dunston church** The church is north west of Morden at the Nelsonville site. Linda Sandercock enquired if we can adopt this church under our parish since it was having financial trouble keeping up with insurance costs. Ken Thomas, chair of the Property Commission in our area discovered that the owner of the Dunston Church was the Methodists. Apparently we can change the title and then the church can fall under the Pembina Parish umbrella. We will talk about this in more detail at our next meeting.

**CORRESPONDENCE and Thank-you cards** Louise Gardiner will send a thank you to Sue Nelson and Edith Lovatt for making the grad blankets.

#### **BULLPEN ITEMS**

1. **Church signage outside/inside**
2. **Congregation photos**
3. **September decision to proceed or cancel December 12 Nadeau concert**

**NEXT MEETING(s) DATE** June 24, 2020 at 7:00PM at the church.

Pembina Parish Leadership Team Minutes June 3, 2020

**CLOSING WORSHIP** Rev Cathie Waldie closed with prayer.

**MOTION TO ADJOURN** at 9:30PM by Kathryn Luger

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Chairperson

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Recording Secretary