

**PEMBINA PARISH LEADERSHIP TEAM MEETING MINUTES  
St. Paul's United Church, Wednesday, October 23rd 2019, 4:30 p.m.**

Pembina Parish is a caring Christian community, welcoming all people to join in our journey of celebrating God's presence, sharing our gifts locally and globally, while exploring our faith.

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**CALL to ORDER** at 4:35PM

**OPENING WORSHIP** – Rev Cathie Waldie shared a reading from Ephesians 5 in which Paul writes a letter from a prison cell. She noted that even though he was in prison he could still find things to be thankful for. We took turns sharing what we were thankful for in the midst of the Thanksgiving storm. Cathie closed with a prayer of thanks.

**MISSION, VISION, VALUES Round Table** – this discussion occurred in Business Arising/Unfinished Business item 1.

**ATTENDANCE** – Brian Saunderson, Rev Cathie Waldie, Deb Hamilton, Bruce Lyng, Margot Craig, Leslie Bezte and Louise Gardiner. Guests Kaye Lyng and Katherine Luger joined us for Business Arising/Unfinished Business item 1.

**REGRETS-** none

**APPROVAL OF AGENDA**

**Motion:**

**MOVED BY** Deb Hamilton **SECONDED BY** Margot Craig to approve the agenda with the addition of item 4. Concert under Business Arising/Unfinished Business. **CARRIED.**

**APPROVAL OF MINUTES OF PREVIOUS MEETING –September 12, 2019**

**Motion:**

**MOVED BY** Louise Gardiner **SECONDED BY** Deb Hamilton to approve the minutes of September 12, 2019 as presented. **CARRIED.**

**BUSINESS ARISING/UNFINISHED BUSINESS:**

- 1. Affirming Conversation Interest Group** Kaye Lyng and Katherine Luger, co-chairs of the Affirming Interest Group presented their report (attached). Part of the process of becoming an Affirming Ministry involves developing a vision statement that includes the words “people of all sexual orientations and gender identities”. Originally it was thought they had to develop a vision statement for their Affirming Group. They had done this and submitted to Affirm United for approval. However they then realized this had to be the vision statement for the Parish. So they came to the meeting asking permission to change our mission statement for the Parish. They recognized that the Leadership Team worked hard to develop our current mission statement but they shared that in order to become an Affirming Ministry we need to include the words “sexual orientations” and “gender identities” in our parish mission statement. They provided a suggestion of how we might change it (attached) and a discussion ensued. The marriage policy also has to be revised in order to become an Affirming Ministry so they will come back to the Leadership Team

with proposed changes around that. There also has to be a congregational vote to approve becoming an Affirming Ministry. They propose this be done on March 15, 2020 after PI day.

**Motion:**

**MOVED BY** Deb Hamilton **SECONDED BY** Bruce Lyng to change our mission statement to include the four words “sexual orientations gender identities” pending the vote on becoming an Affirming Ministry. **CARRIED.**

We discussed possible changes in the wording of our mission statement to include the 4 words. We decided to work this out and discuss through e-mail then make a decision at the next meeting.

2. **Discuss last Sunday’s church cancellation-** people appreciated knowing ahead of time about the cancellation; however some folks still showed up for church. Going forward, if it is bad weather like a blizzard or closed highways (not extreme cold) we will educate the congregation to check Pembina Valley on-line, CFAW or CKMW for possible closure of the church for Sunday service. The following groups will be contacted direct: minister, Sunday school, choir, Thong, Fountain of Life, Faye Carruthers (pianist), sound and power point operators. Brian Saunderson will prepare a write-up for News and Notes and the bulletin to prepare congregants for future possible closures.
3. **Mission, Values, Vision Signs** – Brian Saunderson brought samples of signs available from Checker Signs. Multiple backgrounds are available (some attached). The large sign is \$85. We decided not to make a decision until the changes to the mission statement are finalized.
4. **Concert-** 46 tickets have been sold so far. Tickets will be sold leading up to and at the event. Brian Saunderson will introduce the group. Louise Gardiner will sell tickets at the door. House Group #10 will provide cookies and coffee at intermission for a donation.

**REPORTS**

1. **Finance** - Louise Gardiner presented the financial report (attached). Givings are down and expenses are lower than budgeted for. We are sitting at a net surplus of \$32,679.74. At the Nov 25<sup>th</sup> congregational meeting planned givings will be acknowledged. There was a question last month about a grant that was not reported. Louise determined this grant was from last year. Building Fund donations have started coming in. Any proceeds from the upcoming concert and the lunch from Christmas in the City will go towards that fund.
2. **Minister** – Rev Cathie Waldie reported that 50 people registered for the course with Larry Danielson. It started last week. The oldest son of our newcomer family was reunited with his family this week. There is a big funeral coming up at St Paul’s this week with many people contributing to the service. Cathie is looking forward to the Stewardship drive. It will continue over the next 4 weeks ending with a lunch.
3. **Ministry and Personnel Committee** – Bruce Lyng reported that after the storm they realized no one was in place to clear the snow from the entrance ways and sidewalks. Louise Gardiner confirmed that money is available in the budget so they can go ahead and hire someone. The office administrator missed days because of the storm. M & P is looking for guidance on whether to dock pay or not. The consensus was that if the roads were closed or the church was closed then the employee should still get paid.
4. **Zion-Calvin** – BSI insurance did a comprehensive insurance study of Zion Calvin with lots of pictures and recommendations for insurance purposes. Martin Worrall met with Rev

Cathie Waldie to confirm that all the items identified were addressed. Perhaps we should do something similar for St. Paul`s?

## 5. Interest Groups

**5.1 St. Paul`s Property and Grounds – CEU roof** – the target date for repairing the roof was mid-October but in light of the weather the start date remains uncertain.

**5.2 Worship** – some policy changes are in the works

**5.3 Property Discernment** – there will be a presentation on Oct 27 prior to the church service. We will ask Laurie to send out a mass e-mail reminding congregants about the meeting time of 10:45am.

**5.4 Outreach (Soup and Pie)** – the Outreach Interest group raises a lot of money and controls where the money goes. It is the only interest group that does not bring recommendations to Leadership. This year they want to put funds towards the roof repair. So are they fundraising or outreach? We are inviting them to our next meeting to discuss their direction.

**5.5 Sunday School(s)** – no report

**5.6 House Groups** – there will be a house group meeting for the Nov group this coming Sunday after church. This group continues to struggle with participation.

**5.7 Minister Succession** – June Steiner, Martin Worrall, Marlene Holewka and Louise Gardiner have volunteered for the committee preparing the ministry profile. They met with Melanie Kauppila this past week. They prepared a small questionnaire for Rev Cathie Wladie and Laurie Wiebe to reflect on about the position and identify if it is accurate. They plan to meet on Oct 29 to look at all the information for the profile – to use what they have and determine what is missing. They are looking at preparing videos of interviews with people. They plan to add another person from M&P or young families. The group will meet with Melanie again on Dec 12. Once the profile is up and running in *Church Hub* we can advertise in *Broadview* and on our web page. Two members form the search committee and 1 member of M&P met in Roland recently with the group coordinating the worship pool amongst rural churches in the area that have no or are losing a minister.

## NEW BUSINESS

### 1. Archived Material Motion

#### Motion:

**MOVED BY** Bruce Lyng **SECONDED BY** Margot Craig to approve the transfer of 3 cartons of records/materials/documents as listed on the manifests to the United Church Archives. **CARRIED.**

### 2. Transfer of Memberships

#### Motion:

**MOVED BY** Louise Gardiner **SECONDED BY** Deb Hamilton to accept the transfer of membership of Charles Vanstone and Katherine Vanstone from Miami United Church to Pembina Parish. **CARRIED.**

### 3. Duty of Care Policy Revisions

– Rev Cathie Waldie and Leslie Bezte revised the Duty of Care Policy for Vulnerable People as in the attached draft. Leadership team members are asked to review the changes prior to the next meeting.

**CORRESPONDENCE** – The Fall Supper Interest Group prepared a new interest group form asking for \$3000 for expenses.

**Motion:**

**MOVED BY** Deb Hamilton **SECONDED BY** Margot Craig to approve the Fall supper Interest Groups` s new proposal form. **CARRIED.**

We received a thank you card from Rev Cathie Waldie thanking us for the gift card.

Rev Cathie Waldie will send a thank card to Doug Lone for offering to come and set up every week for the 6 week seminar with Larry Danielson.

Deb Hamilton will send a thank you note to the person that cleared snow in front of Zion Calvin after the storm.

**BULLPEN ITEMS**

1. Church pictorial directory - Spring
2. Fountain of Life agreement due January 2020
3. Leadership Team vacancy
4. Outside Sign
5. Weather Policy

**NEXT MEETING(s) DATE** – November 27, 2019 at 4:30 PM

**CLOSING WORSHIP** – Rev Cathie Waldie closed with prayer

**MOTION TO ADJOURN** at 8:06PM

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**Chairperson**

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**Recording Secretary**