

**PEMBINA PARISH LEADERSHIP TEAM MEETING MINUTES**  
**St. Paul's United Church, Wednesday, November 27<sup>th</sup> 2019, 4:30 p.m.**

Pembina Parish is a caring Christian community, welcoming all people to join in our journey of celebrating God's presence, sharing our gifts locally and globally, while exploring our faith.

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**CALL to ORDER** at 4:35PM

**OPENING WORSHIP** – Rev Cathie Waldie is excited about the coming of Advent. She shared Advent calendars with all of us from *Advent unwrapped*. The first Sunday is on Hope. She shared a passage from Isaiah 2. Although the message seems unrealistic we hope it will come to fruition. It is a season of dreams and Cathie shared the elementary Sunday School class's list of dreams. We sang together hymn #158 MV, "Dream A Dream". Cathie closed with prayer.

**ATTENDANCE** – Rev Cathie Waldie, Brian Saunderson, Deb Hamilton, Bruce Lyng, Margot Craig, Louise Gardiner, Leslie Bezte and guest Edith Lovatt.

**REGRETS** - none

**APPROVAL OF AGENDA**

**Motion:**

**MOVED BY** Louise Gardiner **SECONDED BY** Margot Craig to approve the agenda as circulated. **CARRIED.**

**APPROVAL OF MINUTES OF PREVIOUS MEETING –October 23, 2019**

**Motion:**

**MOVED BY** Deb Hamilton **SECONDED BY** Leslie Bezte to approve the minutes of October 23, 2019 as circulated. **CARRIED.**

**BUSINESS ARISING/UNFINISHED BUSINESS:**

1. **Mission Statement Review** – There was some discussion around changes to our Mission Statement

**Motion:**

**MOVED BY** Deb Hamilton **SECONDED BY** Margot Craig to amend our Mission Statement to read: "Pembina Parish is a caring, affirming Christian community that embraces all ages, races, abilities, sexual orientations and gender identities. We welcome all on our journey to celebrate God's presence, share our gifts locally and globally, and explore our faith." so that the Affirming Committee can take the suggested changes to Affirm United. **CARRIED.**

2. **Review of weather cancellation policy** – Brian Saunderson distributed a Storm Cancellation of Sunday Services Notification List (attached) of whom to contact in case of emergency or storm closure.

**REPORTS**

1. **Finance** – Louise Gardiner presented the financial report (attached). She noted that givings should be higher by year end after the Stewardship campaign. Our net surplus is sitting at

\$36,365.04. The Building Fund is starting to see money coming in every month for both St Paul's roof and Zion Calvin's painting projects. Budgeting sheets will go out to interest groups soon to facilitate budget preparations for the Annual Meeting. Louise is exploring options for a successor to the finance chair.

2. **Minister** – Rev Cathie Waldie reported that part I the 6 week course, "The best is yet to come" is over and the final 6 weeks will resume in January. She shared a song from the Stewardship lunch with words by Sue Nelson to the tune of "Lord of the Dance" (attached). Leslie Bezte will send a note of thanks to Sue for doing this. Shannon Holenski did a great job on the lunch. Unfortunately no one came from Darlingford, but it was not a joint service.
3. **Ministry and Personnel Committee** – Bruce Lyng reported that Rev Cathie Waldie will be on vacation from Dec 25, 2019 - Jan 2, 2020. He reviewed the changes in salary and reimbursements for ministry and personnel for 2020. Travel is \$.042/km. Salary is 1.9% above the 2019 rates.
4. **Zion-Calvin** – Brian Saunderson recently attended and enjoyed a Zion Calvin worship service to better know the congregation as Leadership Team chair.
5. **Interest Groups**

**5.1 St. Paul's Property and Grounds – CEU roof** – there will be a meeting this coming Friday to discuss the roof repair plans - probably a delay until next spring. A policy came from BSI addressed to Glen Dyck but it should go to the Trustees. Rev Cathie Waldie will mention it to Brian Nedohyn.

**5.2 Worship** – will meet next week

**5.3 Property Discernment** – no report

**5.4 Outreach (Soup and Pie)** – Edith Lovatt shared about the history of Outreach Soup and Pie. When Rev Suzanna Bates was here she noticed a gap in outreach. She asked around and a group was formed. They held Soup and Pie lunches in Oct, Nov, Jan, Feb, Mar and Apr with a cookie walk in Dec. They had around \$400 in expenses per year and supported Caring and Sharing (\$1000/year), the chaplaincy program at BTHC, Mission and Service, cash cards for the needy, Genesis House, the school breakfast programs, Rock Lake Camp, The Hub (former Donate Love) and local food banks. This year Outreach Soup and Pie would like to donate their funds raised to St Paul's kitchen renovations. They would still support Caring and Sharing, chaplaincy, cash cards and M&S. We had some discussion around fundraising vs outreach. Going forward we would welcome an annual visit from Outreach to a Leadership Meeting to let us in on their suggestions as to where their funds raised will go. It was decided that if a Soup and Pie event was specifically for fundraising than it would be advertised as such. At the 2020 Annual Meeting Outreach will ask for direction from the congregation as to where to designate funds (because any current money raised is future money for Outreach).

**Motion:**

**MOVED BY** Louise Gardiner **SECONDED BY** Bruce Lyng that Outreach will make recommendations for where they designate their 2019 funds via a letter to Leadership Team. **CARRIED.**

**5.5 Sunday School(s)** – St Paul's SS will travel to St Matthews Maryland community ministry on Dec 10. The SS Christmas service is on Dec 15. There are a couple of people interested in joining the SS team for 2020.

**5.6 House Groups** – things are going well

**5.7 Minister Succession** – Louise Gardiner reported that the committee has met 4 times. They have collected all the information and are ready to describe our Community of Faith Profile. They are working on collecting information about the communities in the area and have worked on the job description. In the past we have paid ~5% more than the minimum salary. The committee is wondering if they should advertise this or use it as a negotiating tool? They meet with Melanie Kauppila on Dec 12. They would then send the documents to the region for approval and back to Leadership. The committee will share this profile with some young couples to get their opinions of how it looks.

## **NEW BUSINESS**

### **1. Transfer of Memberships**

**Motion:**

**MOVED BY** Louise Gardiner **SECONDED BY** Margot Craig to accept the transfer of membership of Faun Scott and Glennis Scott from Minnedosa United Church to Pembina Parish. **CARRIED.**

### **2. Duty of Care Policy Revisions** – Leslie Bezte and Rev Cathie Waldie outlined revisions they made to the Duty of Care Policy.

**Motion:**

**MOVED BY** Bruce Lyng **SECONDED BY** Deb Hamilton to accept the revisions of the Duty of Care Policy for Vulnerable People with the addition of updated Nov 2019 to the front and back. **CARRIED.**

### **3. Marriage Policy amendment** – Louise Gardiner and Margot Craig are to amend the Marriage Policy. It was suggested to change “Since 2005 Pembina Parish has been pleased to welcome same gender couples for marriage services” to “*Pembina Parish is pleased to welcome couples of all sexual orientations and gender identities for marriage services*”.

**CORRESPONDENCE and Thank-you cards** - Brian Saunderson thanked Lesley Andrew for organizing the Fall Supper. Leslie Bezte will send a thank you note to Sue Nelson (see Minister Report).

Broadview Info – Rev Cathie Waldie shared ideas about how to promote it.

## **ITEMS NOT ON THE AGENDA**

- 1.** We meet the church Elders annually. When should we meet again? Leslie Bezte to check.
- 2.** Louise Gardiner wondered who should monitor or approve what goes on our website? Recently information has been put there - not that it is not accurate - but it did not go through the minister. Going forward we need to get some approval for all publications, newsletters or website content.

**Motion:**

**MOVED BY** Deb Hamilton **SECONDED BY** Bruce Lyng that all Parish publications such as newsletters, website and facebook shall be reviewed by the church office prior to being communicated to the public. **CARRIED.**

3. An anonymous donation was received to cover expenses for the Fall Supper.

**BULLPEN ITEMS**

1. **Church pictorial directory - Spring**

2. **Fountain of Life agreement due January 2020** – Brian Saunderson reported that the Fountain of Life group is behind in their November rent. They use the space outside of the times in their rental agreement. The sound system is no longer used by them so that has improved. Can we increase the rent by \$35/month? Brian is to review the current agreement, meet with Pastor Green and discuss booking the use of space, the time and an increase in rent. He asked if Laurie Wiebe could attend the meeting as well.

**Motion:**

**MOVED BY** Bruce Lyng **SECONDED BY** Margot Craig to increase the Fountain of Life monthly rent by \$35. **CARRIED.**

3. **Leadership Team vacancy**

4. **Signs – outside and inside (MVV)**

**NEXT MEETING(s) DATE** – January 8, 2020 at 4:30PM

**CLOSING WORSHIP** – Rev Cathie Waldie closed with prayer.

**MOTION TO ADJOURN** at 8:09PM

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**Chairperson**

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**Recording Secretary**