

**PEMBINA PARISH LEADERSHIP TEAM MEETING MINUTES  
St. Paul's United Church, Wednesday, July 25th 2019, 4:00 p.m.**

**CALL to ORDER** at 4:08PM

**OPENING WORSHIP-** Rev Cathie Waldie read from *The Theology of the United Church of Canada*. This is a new book that just came out and is going to be the title of study in her book club. She shared parts of the introduction and the Chapter, "What are People For?" She finished worship with a prayer.

**ATTENDANCE/REGRETS** Rev Cathie Waldie, Bruce Lyng, Deb Hamilton, Leslie Bezte, Margot Craig, Brian Saunderson, Louise Gardiner and guest, Earl Gardiner.

**APPROVAL OF AGENDA**

**Motion:**

**MOVED BY** Deb Hamilton **SECONDED BY** Margot Craig to approve the agenda with the addition of item 6. June 23<sup>rd</sup> Congregational Meeting Follow up to BUSINESS ARISING/UNFINISHED BUSINESS and Mission Statement under Minister's Report.  
**CARRIED**

**APPROVAL OF MINUTES OF PREVIOUS MEETING – June 19th, 2019**

**Motion:**

**MOVED BY** Louise Gardiner **SECONDED BY** Bruce Lyng to approve the minutes of June 19, 2019 with the following change: Remove the word AGENDA from the title. **CARRIED**

**BUSINESS ARISING/UNFINISHED BUSINESS:**

**1. Congregational Designated Minister position – update Rev Cathie Waldie**

The position was posted with a July 14 close date and we had no applicants. Discussion ensued. Should we consider approaching persons known to us that we think might be suitable – but asking what they would need to consider stepping in to the CDM position? Brian Saunderson and Louise Gardiner will look into pursuing this.

**2. Use of Space Renters**

**2.1 Agreements** As a result of the June 23<sup>rd</sup> Congregational Meeting there was no immediate effect on renters. A letter was sent to the Fountain of Life explaining our upcoming changes to the space. Laurie Wiebe may have sent letters to the music teachers as well. This will have to be confirmed.

**2.2 Fountain of Life** The sound system continues to be left in an improper state. The Fountain of Life continues to use rooms outside of the rental agreement. We will need to prepare a new agreement come this fall.

**2.3 Other users**

**3. Minister succession planning** The Pastoral Relations Commission appointed Melanie Kauppila as our support liaison to determine our ministry needs (letter attached). She has contacted Brian Saunderson via email expressing her willingness to meet with the

## Pembina Parish Leadership Team Minutes July 25, 2019

Leadership Team and the selection committee to help us create our Community of Faith Profile. The first step will be to form a committee. Names suggested for the committee: Karen Ching, Hugh Lumgair, Margot Craig, June Steiner, Martin Worrall, Earl Gardiner. Various members of Leadership volunteered to approach these people. Margot Craig volunteered to be on the committee. We will ask the committee to join us for the next Leadership Team meeting along with Melanie Kauppila.

Louise Gardiner thought it would be useful to advertise our parish, promote what we have to offer, promote the Morden/Darlingford region utilizing ``Church Hub``. Possibly do interviews with people at Soup and Dessert events or at Sunday School? Deb Hamilton suggested we might consider joining the ministry support group that is forming between smaller congregations in the area (Miami, Carman, Graysville, Roland) to give us interim ministry support during the succession.

4. **Covenant with Prairie to Pine Region** - no report yet
5. **Funeral policy** - add to the bull pen as item 5.
6. **June 23<sup>rd</sup> Congregational Meeting follow up** – the changes to The Constitution of Pembina Parish (attached) were approved at the meeting. There should be an update published in News and Notes as well as the fall Newsletter about the Discernment Committee updates and decisions from the June 23<sup>rd</sup> congregational meeting. Leslie Bezte will forward the draft minutes to the office and Brian Saunderson so a brief update can be prepared. Bruce Lyng mentioned that set up for the meeting was not taken into consideration so Bruce and Kay Lyng took care of this. Next time we should notify Thong via the office.

### REPORTS

#### 1. **Finance** – Louise Gardiner

We are sitting good financially with a net surplus of \$28,406.79 (see attached). Expenses for roof repair and architect will show up next month. Choir concert and Co-op gift card fundraisers were both good fundraisers. Perhaps next year they could consider doing 2 nights for the concert. There is variance in administration costs because the bills for the external accounting and sound system have not come in yet. Louise wanted to give notice that she will be finished her term on Leadership in March 2020 and is willing to apprentice/coach any person interested in taking on her duties.

#### 2. **Minister** - Rev Cathie Waldie had two weeks of holidays and came back to 4 funerals and a wedding. She is trying to catch up with a focus on stewardship.

**Mission Statement** – We need to be promoting our Mission Statement. We need to take down the old Mission Statement. Perhaps we could have a power point slide every Sunday at St Paul's with our Mission Statement on the screen prior to the service. Cathie will ask Laurie Wiebe to create this. We should investigate getting a portable banner with our Mission Statement and new signage for outside St. Paul's. We could have the Mission Statement as the header of monthly Leadership Team Agendas.

#### 3. **Ministry and Personnel Committee** – no report

**4. Zion-Calvin** – no report

**5. Interest Groups**

**6.1 St. Paul's Property and Grounds – CEU roof** – covered under 5.6.3

**6.2 Worship** – no report

**6.3 Property Discernment** – Earl Gardiner joined our meeting at 5:30PM to give a Discernment Committee update from the June 23<sup>rd</sup> Congregational Meeting. At the meeting the committee was not able to give detailed estimates of the 2 options for St. Paul's restructuring – leaving the CEU on or tearing it down. However they found it was cheaper to leave the CEU attached and repair the roof rather than removing the CEU. The congregation passed a motion to retrofit the sanctuary and demise the CEU to rental space. Since June 23<sup>rd</sup> Bruce Shewfelt met with his committee to discuss getting the roof fixed. He is focusing on the construction part of the process. Prior to fixing they investigated getting a sloped roof and options for making it a 2-storey building. No quote has been received yet. Earl has been focusing on tenant acquisition. Both feel the estimate for construction is too high. They need to organize a fundraising group. "Faithful footprints" organization may have grants available to assist with the renovation. Their plan is to i) repair the roof, ii) organize a 10 year plan with regard to fundraising, grants and priorities and iii) get a tenant. Stewardship is coming up in October so we need to make sure to have fundraising as a separate entity. It is important to have someone in place to head this up. Brian Saunderson will approach Pat Gibson and Louise Gardiner will approach Wes Schroeder as possible leads. Brian will ask Bruce Shewfelt to put a Discernment Committee report in the fall Newsletter.

**6.4 Outreach-** none

**6.5 Sunday School(s)** – none

**6.6 Affirming Conversation Interest Group** – The affirming group will defer a float in the Corn & Apple parade until 2020 as per attached email. They are still going through the affirming process so are not ready for a float yet.

**6.7 House Groups** – The House Group leaders are meeting August 27<sup>th</sup> at 7:00PM at Lesley Andrews' home.

**6.8 Other** - none

**CORRESPONDENCE and Thank-you cards**

Betty Dunbar Sager organized the books in the library. Leslie Bezte will send her a thank you card.

Rev. Cathie Waldie received information about church directories. We should think about creating a new directory. The last one was done in 2015 and it is suggested to do one every 5 years. Perhaps we could consider approaching people through House Group contacts to promote the directory. Margot Craig will take the information to the House Group leader meeting.

**BULLPEN ITEMS**

- 1. Policy for weather cancellation of Church activities**
- 2. Renters Liability insurance**
- 3. Vacant Leadership Team spot**
- 4. Church keys – organize – who should have one?**
- 5. Funeral policy update**

**NEXT MEETING(s) DATE** September 12 at 4:30PM

**CLOSING WORSHIP** Rev Cathie Waldie closed with thankful prayer.

**OTHER** Louise Gardiner mentioned that a quilt is being made as a going away present for Rev. Cathie Waldie. Cathie is aware of the gift and Kathryn Luger will be consulting with her about the color and design. However they are looking for funds to buy supplies for its creation.

**Motion:**

**MOVED BY** Deb Hamilton **SECONDED BY** Margot Craig to budget up to \$500 for a farewell project. **CARRIED**

**MOTION TO ADJOURN** at 6:50PM

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**Chairperson**

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**Recording Secretary**