

PEMBINA PARISH LEADERSHIP TEAM MEETING
St. Paul's United Church, Morden, MB Thursday, Dec. 14, 2017 4:30 PM

CALL to ORDER @ 4:30 p.m.

OPENING WORSHIP: Rev. Cathie Waldie read a reflection about Christmas's business, the stresses and how to find Jesus in the season. Read from Matthews about Mary & Joseph.

Present: Rev. Cathie Waldie, Edith Lovatt (secretary), Marlene Holewka (chair), Debbie Hamilton, Bev Wilson, Louise Gardiner (Finance), Karen Dyck (5 p.m.), Karen Ching (M&P rep @ 5:10)

APOLOGIES: N/A

APPROVAL OF AGENDA: Motion moved by Debbie Hamilton, **seconded by** Louise Gardiner. **Carried.**

APPROVAL OF MINUTES OF PREVIOUS MEETING – Nov.9, 2017 Motion moved by Edith Lovatt **seconded by** Louise Gardiner. **Carried.**

BUSINESS ARISING

1. Update on Meeting with Youth Representatives from Zion Calvin – Debbie Hamilton
 - Meeting has not occurred at this time.
2. Update on process of looking for a second Minister – Edith Lovatt
 - The group has met once to complete the required documentation about our congregation and financial situation. Meeting again Dec 14th, to work on the job description. Hope to be ready to put out the call in February.
3. Update on Outdoor Signage –
 - 3.1. Movement of existing sign to better location for improved visibility – Defer to April/May 2018
 - 3.2. Proposal to Opportunity Fund for consideration of a new Aluminum Sign at the front entrance, - tabled until the persons who made the motion at the Nov 9th re signage, is present for further discussion and await some of the comments from the discernment group.
4. Response to request for a Sound Person Volunteer to cover Joe Cawley's schedule at St. Paul's
 - No one has stepped forward to do this duty.
5. Meeting with Elders (subject to their availability) January 11 – Time: 7:00 P.M
 - Cathie Waldie has the questions from the last time the board met with the Elders. These should be given to the group ahead of time so they can think through their answers.
6. Review of Policies Deferred to January Meeting
7. Review of Constitution Deferred to January Meeting

CORRESPONDENCE

Incoming: Use of Space requests -- The Douglas Kuhl music schools would like the library, Tuesdays for ½ a day to offer more music lessons.

Motion moved by Karen Dyck, **seconded by** Debbie Hamilton---As long as the space is available the Douglas Kuhl school of music can use the space at the current rate of \$35.00 per student. **Carried.**

- Rock Lake Camp Meeting Date: Jan 10th, @ 7 p.m. at Crystal City United Church, Karen Ching and Bob Luger are the Pembina Parish reps.

- Leslie Bezte has proposed a working women's UCW group, to encourage younger folks into the church. Has a small budget request. Karen Dyck is willing to be the liaison for this group, and get more clarification on their goals.

Motion moved by Karen Dyck, seconded by Bev Wilson that we accept Leslie Bezte's request to start a new UCW. **Carried.**

Sharon Deceuninck Presbytery rep. sent the minutes of the last presbytery meeting highlighted, of that it was gleaned that the Rock Lake Camp in 2017 had issues with staff and lower numbers of campers. An adhoc committee set up to deal with issues. The second highlight was the blanket exercise, which is a visual exercise to enlighten folks on the indigenous peoples issues. Since that Presbytery meeting, Rev. Cathie Waldie heard there will be training session offered in Morden through the recreation department for folks who want to learn how to lead the exercise.

Outgoing: Thank you notes to be sent: To Earl Gardiner and Bruce Shewfelt for doing the church service in Nov. Debbie Hamilton will do this.

NEW BUSINESS

1. Schedule Annual Meeting
 - March 4th 2018, was settled on after much discussion about giving the Discernment group enough time to develop their report.
 - All Reports need to be submitted by January 26, 2018
 - Annual Report available 2 weeks prior to meeting – February 16,2018
2. Schedule Nomination Planning Meeting – We need a slate by Jan 26th.
 - 2.1. Pembina Parish Vacancies / Nominations for 2018-2019
Tabled till January meeting.
3. Christmas Eve Offering: We will just leave it as a regular donation to Pembina Parish.

REPORTS (*Highlighted reports* are given each meeting and the others as updates occur)

1. **M & P** – Karen Ching reported that some volunteers have come forward for the Tabor Home services, a worship support interest group has also been developed. Cathie Waldie has study leave Jan 22-29th. Arlene Link asked for time off between Christmas and New years. Cathie Waldie also asked to be flexible during the Christmas season. Arlene Link is feeling a work load increase with the one less minister and more ad-hoc folks doing services and having special admin support request.
 - **Motion moved by Karen Ching seconded by Karen Dyck** that Arlene Link be offered an increase of hours of work to 30 per week effective immediately and lasting 3 months. **Carried.**
2. **Minister** – Rev. Cathie Waldie, tabled.
3. **Interest Groups**
 - 3.1. **Finance** – Louise Gardiner introduced her financial report (attached) for the period ending November 30, 2017, in a revised, easy to read format, including the Profit and Loss Report and the Balance Sheet. She invited the team to review the report and ask questions. She noted the net surplus of \$33,919. She suggested that if we have a surplus at the end of the year, we may want to discuss the following at our January 2018 meeting:
 - Should we ask the membership whether they would like to pay back the \$10,000. loan we have from our Opportunity Fund, at the Annual Meeting? Overall we are in a good place, but this is mostly related to us having only one minister.
 - 3.2. **Opportunity Fund** – have not met. Louise Gardiner
 - 3.3. **Stewardship Giving Team** – have not met. Louise Gardiner
 - 3.4. **St. Paul's Property and Grounds** – Karen Dyck tabled
 - 3.5. **Outreach** – Edith Lovatt tabled
 - 3.6. **Property Discernment Presentation and Discussion** – Marlene Holewka

Welcome Earl Gardiner Co-Chair of the discernment committee to speak about their findings.

- Brought forward things that the discernment group had gleaned and heard through their process.
- Came to determinations, thru 3 avenues, past , present and future.
- There will be big financial needs in the next 3-5 years to just keep the building viable. It was determined the building is underutilized, and rental will not be enough to keep us a float. Worship is the most values piece of the church. Recommendations from the groups
 - a. Do nothing and see what happens—this will mean no money and no growth in the this community
 - b. Explore ways to renovate the building to get long term renters. This may keep the building going but may not grow the congregation
 - c. Leave this church building and build a new one that meets our needs, like the Roland model.
 - d. Gift our building and land to a developer and in return they build us a new building to needs.
 - e. If we want to grow we need to attract the young families.

Remainder of Agenda Tabled.

- 3.7. Zion Calvin Sunday School – Karen Ching / Debbie Hamilton
- 3.8. Zion Calvin House Group - Karen Ching / Debbie Hamilton
- 3.9. St. Paul’s Sunday School – Karen Dyck
- 3.10. Christmas Poinsettia Ministry – Karen Dyck
- 3.11. St. Paul’s House Group Coordinator – Edith Lovatt
- 3.12. Prayer Shawl Ministry – Edith Lovatt
- 3.13. Banner and Quilting Group - Edith Lovatt
- 3.14. Ivy League – Edith Lovatt
- 3.15. Caring and Sharing – Marlene Holewka
- 3.16. St. Paul’s Choir Marlene Holewka
- 3.17. Fall Supper – Bev Wilson
- 3.18. Pastoral Care – Rev. Cathie Waldie
- 3.19. Pembina Morden Churches Refugee Support Committee – Rev. Cathie Waldie
- 3.20. Affirming Conversation - Rev. Cathie Waldie
- 3.21. St. Paul’s Worship Technology Project

- 4. **Zion Calvin** – Bev Wilson, Debbie Hamilton
- 5. **St. Paul’s** - anyone

NEXT MEETING DATE(S) January 11, 2018 – 4:30 PM

CLOSING

ADJOURNMENT

Marlene Holewka (Chairperson)

Edith Lovatt (Recording Secretary)