

# Event Center at St. Paul's United

## Facility Rental Fees

Spaces:	Rental Fees:		Notes
<b>Room #1</b> (Large Meeting with Kitchenette)	Half Day	75.00	(1)
	Full Day	140.00	(1)
<b>Room #2</b> (Large Meeting)	Half Day	60.00	(1)
	Full Day	110.00	(1)
<b>Room #3</b> (Small Meeting)	Half Day	30.00	(1)
	Full Day	50.00	(1)
<b>Room #4</b> (Small Meeting)	Half Day	30.00	(1)
	Full Day	50.00	(1)
<b>Room #5</b> (Meeting Backstage)	Half Day	50.00	(1)
	Full Day	90.00	(1)
<b>Room #6</b> (Small Cozy Room)	Half Day	30.00	(1)
	Full Day	50.00	(1)
<b>Room #7</b> (Kitchen)	First Hour	50.00	(4)
	2nd+/Hour	30.00	
<b>Room #8</b> (Multi-purpose 8a-Sanctuary 8b-Foyer)	Half Day	200.00	(1) (2) (3)
	Full Day	350.00	(1) (2) (3)
<b>Complete Facility</b> (excludes church offices)	Full Day	750.00	(1) (2) (3)

### Notes:

(1) Rental includes required tables and chairs

(2) Rental includes sound system, operator invoice based on current hourly rate x number of hours required

(3) Set up and clean up fees are extra and are based on current hourly rate x number of hours required (minimum 1 hour charged)

(4) User is responsible for clean up or rate above in #3 applies

(5) All renters are required to provide the Parish with a proof of insurance document prior to the start of the rental

## Equipment and Service Fees:

Caretaker set up & clean up fees (when over and above the rental fee)	Per Hour	35.00	Min 1 Hour
Sanctuary sound system, AV monitors and projectors/screen	Half Day	50.00	
	Full Day	100.00	
Sound system operator	Per Hour	30.00	Min 1 Hour
Round resin tables (when removed from the facility)	Per Each	5.00	
Security & Damage Deposit (unless otherwise agreed, is required for all rentals)		300.00	(5)

## Floor Plan:



Discounts - A discount off the posted rate for each category of 20% is available for local charities and local non-profits. (excludes government funded organizations)