

**Pembina Parish Pastoral Charge  
353 Thornhill Street, Morden R6M 1M8  
Minutes of Leadership Team Meeting  
November 16, 2021, 7:00 pm Online**

Pembina Parish is a caring Christian community, welcoming all people to join in our journey of celebrating God's presence, sharing our gifts locally and globally, while exploring our faith.

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**1. Call to Order** at 7:00 pm

**2. OPENING WORSHIP**

Rev Carrie Martens read from 1 Corinthians, about the *Body* and the importance of all parts working together. She spoke of our Parish with two congregations but one leadership team--a unique situation. Presenting an illustration depicting reality, equality, equity and justice, she asked what the barriers to justice are. Due to Covid much is shifting. Listening is critical. She invited us to identify what we notice about our Parish right now. She guided us into the discussion with a prayer asking God to help us listen to/hear His call.

**3. ROUNDTABLE DISCUSSION**

What do we notice about our Parish right now?

**4. ATTENDANCE/REGRETS**

Brian Saunderson  
Esther Rothenburger  
Nancy Penner

Kathryn Luger  
Sharon Deceuninck  
Rev Carrie Martens

Karen Dyck  
Lynne Sanderson

**5. APPROVAL OF AGENDA**

The agenda was approved with the addition of 9.4 New Business: Ideas for Annual Reports.

**6. APPROVAL OF MINUTES OF PREVIOUS MEETING – October 16, 2021**

**Motion:** To approve the minutes of the meeting held on October 16, 2021 as a true and accurate record of the proceedings. Moved by: Karen Dyck Seconded by: Esther Rothenburger

**CARRIED**

**7. BUSINESS ARISING/UNFINISHED BUSINESS:**

**7.1 COVID-19 Protocols**

Karen Dyck will be preparing and distributing written information for church ushers specifying Covid requirements regarding proof of vaccination and seating.

**7.2 Rental Agreement Rates**

Nancy Penner reported that she and the Finance Group have gathered information about rental rates in the community. **Action:** Nancy will distribute a list of room and rental rates at St Paul's. The available rooms have been numbered. Currently, the kitchen will not be rented.

**Action:** At a future meeting consider a kitchen-use manual to address health and insurance issues.

### **7.3 Rental Request: City of Morden for Winterfest**

Brian Saunderson clarified that this Saturday day-time activity would involve children dancing on stage with a viewing audience. A beverage might be served. The renter is responsible for checking proof of vaccination. A question was raised whether a church “host” should be present. Janitorial costs to clean before Sunday service would be considered in the rental charge. **Action:** Nancy Penner will gather more information from the City and Brian may present the issue for a consensus decision via email in the coming weeks.

## **8. REPORTS:**

### **8.1 Finance**

Nancy Penner indicated that the mortgage has been finalized for the St Paul’s building project. Details include five year fixed interest rate at 2.6%, 15 year amortization period, monthly payment \$1625, up to 20% prepayment on anniversaries. She discussed the Comparative Income Statement for Actual and Budget amounts to October 31, 2021: givings are down; Fall Supper income not yet determined. Nancy raised questions about the allocation of certain expenses within the budget, in response to which, Lynne Sanderson referred her to resources at Prairie to Pine Regional Council. **Action:** Nancy will develop a reporting format for the building project showing mortgage details, costs and donations.

### **8.2 Minister’s Report**

Rev Carrie Martens reported on the baptism of Benjamin McElroy son of Karen and Kelly at Zion-Calvin and also the cancellation of service there November 14 due to snowfall. St Paul’s is once again abuzz with activity including a multi-week book study of Michelle Good’s “Five Little Indians” involving 25- 30 folks from the Parish, Morden Mennonite and Pembina Mennonite Fellowship. Many of these people are also attending a series by Indigenous Elder David Scott hosted by the local Truth and Action Group at Morden Mennonite. She was on one week’s study leave in early November and has been planning worship for the coming months including consideration of how services could be shifted to on-line only, if required by Covid restrictions. The Carers Circle, a group for people caring for loved ones, has met twice and will meet in November then re-evaluate a meeting schedule. Rev Carrie indicated that she is sensing and hearing that folks are fatigued both spiritually and emotionally. The Fall Supper was a welcome point of connection. We need more. Rev Carrie closed with thanks for the gift card and mug presented by Karen Dyck for clergy appreciation early in November.

### **8.3 Ministry and Personnel Committee**

Karen Dyck reported that a meeting will be held in December.

### **8.4 Zion-Calvin**

Kathryn Luger reported that Sunday School has met once, landscaping rock has been distributed in front of the church and a new sign installed.

## **8.5 Interest Groups:**

**8.5.1 St. Paul's Building Group – Open house Event** -- Brian Saunderson reported that work has slowed as waiting for millwork which will be installed along with several doors and windows for the family room; then a second coat of paint is needed. He hopes an open house event will be possible in January depending on Covid restrictions.

## **9. NEW BUSINESS:**

### **9.1 Request for a Wedding**

To be dealt with at a later time.

### **9.2 Key Policy**

There was consensus to adopt the Key Policy as distributed. Rooms will be locked for individual rentals. Discussion concluded that storage related to the worship space not be kept locked. Individuals involved in worship and Sunday school need access to the office on Sunday mornings. Laurie Wiebe keeps a list of those who have keys.

### **9.3 AGM Thoughts and Date**

Proposed date March 6, 2022 at 1:30 pm. A reminder to Karen that she is responsible for nominations.

### **9.4 Ideas for Annual Reports**

Lynne Sanderson identified a document available from Prairie to Pine Regional Council that provides suggestions for creating engaging reports that tell the story of the Parish thereby making them more useful historical documents. .

**10. CORRESPONDENCE and Thank-you cards**—A note of thanks to the Fall Supper Interest Group will be put in the News and Notes acknowledging their successful fund-raiser.

## **11. PARKING LOT ITEMS**

Church photo directory will be removed until after Covid.

## **12. NEXT MEETING(s) DATE**

Tuesday, December 14, 2021 at 7:00 pm online by Zoom

## **13. CLOSING WORSHIP**

Rev Carrie closed in prayer: *Lord it is night...*

## **14. ADJOURN**

Agreement to close the meeting at 8:47 pm.

Chair: Brian Saunderson

Secretary: Kathryn Luger