

**Pembina Parish Pastoral Charge
353 Thornhill Street, Morden R6M 1M8
Minutes of Leadership Team Meeting
April 27, 2022, 7:00 pm**

Pembina Parish is a caring Christian community, welcoming all people to join in our journey of celebrating God's presence, sharing our gifts locally and globally, while exploring our faith.

1. Call to Order at 7:00 pm

2. OPENING WORSHIP

Lynne Sanderson referenced a reflection from *Power for Life* by David Sharp noting that we should endeavour to find the good in each day, asking ourselves "what should I say, do or be like today" firm in the knowledge that God works all things for good thereby giving us comfort that we are not working on our own. This truth is a good message as we undertake a full agenda. Lynne offered a prayer for the success of our efforts this evening.

3. ATTENDANCE/REGRETS

Lynne Sanderson Sharon Deceuninck Nancy Penner Karen Dyck (online)
Esther Rothenburger Kathryn Luger Mary Ann McElroy
Regrets: Rev Carrie Martens

4. APPROVAL OF AGENDA

The agenda was accepted by consensus with the addition under Business Arising of 6.2 The Constitution of Pembina Parish.

5. APPROVAL OF MINUTES OF PREVIOUS MEETING--March 22, 2022

Motion: to approve the minutes of the meeting held March 22, 2022 as a true and accurate record of the proceedings.

Moved by: Esther Rothenburger Seconded by: Mary Ann McElroy.

CARRIED

6. BUSINESS ARISING/UNFINISHED BUSINESS:

6.1 COVID-19 Protocols

Karen Dyck mentioned that the music Festival used St. Paul's church the previous weekend and all were masked. Sharon Deceuninck noted a lack of social distancing at St. Paul's Sunday services. Karen replied that if everyone is masked there is no requirement for distancing in public spaces.

6.2 Constitution of Pembina Parish

Kathryn Luger referred to the circulated copies of the revised Constitution which now includes our affirming vision statement , the new term of service for the treasurer and revised footnote. The revised version will be put on our parish website and the document will be sent to the attention of Cheryl Mckitrick, Community of Faith Support, Prairie to Pine Region. Marlene Holeyka has indicated her willingness to assist with a full review of The Constitution this year.

7. REPORTS:

7.1 Finance

Nancy Penner reviewed the Statement of Income and Expenses noting that for January through March the budgeted to actual income is down about \$28,000. She noted that Earl Gardiner is preparing a reminder letter for those who have pledged support for the St. Paul's building project. It would be useful to send a financial update to everyone.

7.2 Minister's Report

Rev Carrie is on vacation and study leave at this time.

7.3 Ministry and Personnel Committee

Karen Dyck reviewed that Rev Carrie is currently working on an appointment to Pembina Parish but on the completion of her study requirements, she will be commissioned by the UC of C and eligible for a call. To this end, the former Search Team led by Louise Gardiner has been re-activated and is updating required documentation and overseeing the process leading to a call. Details include:

- Leadership Team approval of the revised position description and terms of call
- A congregational meeting to be called for the approval of the position description, terms of call and the candidate.
- Review and approval by the Pastoral Relations Commission of Prairie to Pine Region. Mary Best is our liaison with the Commission and will attend the congregational meeting.

Motion: to approve the revised ministerial position description and terms of the call as circulated. Moved by: Nancy Penner Seconded by: Esther Rothenburger

CARRIED

Tuesday, May 17, 2022; 7:00 pm at St. Paul's was decided as the time for the congregational meeting. Proper notice must be given. **Action:** Sharon to ask Louise Gardiner to prepare a notice for News and Notes and to speak at worship services about the process and importance of the meeting. **Action:** Esther will turn the meeting into a celebration.

7.4 Zion-Calvin

Kathryn Luger referred to church cancellation April 17th at Zion-Calvin due to hazardous driving conditions not foreseen the previous day (thereby not following cancellation policy). She asked that the policy be reviewed with regard to emergent weather events/driving conditions in rural areas and also consideration of contact with anyone providing pulpit supply. **Action:** move topic to the "parking lot" for future discussion.

7.5 Interest Groups:

7.5.1 Worship Interest Group—Comments were made that this group desperately needs additional members.

7.5.2 St. Paul's Building request to replace water and sewer pipes—Karen Dyck identified that water and sewer pipes in a crawl space under St. Paul's have been found to be in very poor condition. Repair and replacement will cost about \$6,000. **Action:** Karen will pursue this.

Motion: that Bergman Plumbing and Heating be hired to replace and repair cracked and leaking water and sewer pipes in the crawl space under St. Paul's Church.

Moved by: Karen Dyck Seconded by: Mary Ann McElroy

CARRIED

8. NEW BUSINESS:

8.1 CEU Rental Update

Nancy Penner referred to a document provided by Earl Gardiner outlining rental terms being discussed with the current renter, Morden Magic Gymnastic Club. The term is for 36 months at \$2,000 per month, beginning May 1, 2022. The Club has requested several renovations, some of which they will pay for. None of the revisions were deemed problematic. **Action:** Sharon Deceuninck to talk with Senior Sunday School about changing their classroom space.

Action: Earl Gardiner to proceed with drafting lease agreement. There was consensus that Pembina Parish would waive the rent for May 2022 in lieu of the Club making upgrades to the interior second-floor windows overlooking the gymnasium and upgrading the passage lock and outside step for the door on the north wall of the CEU.

Motion: to approve a lease with Morden Magic Gymnastic Club for a term of 36 months at \$2,000 per month beginning May 1, 2022.

Moved by: Nancy Penner Seconded by: Karen Dyck

CARRIED

8.2 Exterior Sign at St. Paul's (Affirming Logo)

Kathryn Luger suggested that the exterior sign in front of St. Paul's should be changed to include the Affirm United logo. She described the design, cost and sign maker for the new sign at Zion-Calvin. **Action:** Kathryn to send picture of Zion-Calvin's sign to Karen Dyck who will pursue the matter for St. Paul's.

8.3 Rental Procedures

Sharon Deceuninck led a discussion requested by Laurie Wiebe, Office Administrator regarding decisions related to use of space agreements. It was concluded the Leadership Team should vet requests for multiple use or long-term rentals and for any other requests that raise concerns. **Action:** Karen Dyck to speak with Laurie about this procedure.

8.4 Key Policy

The document *Leadership Team Key Policy revised April 12, 2022 L.W.* was circulated as information. It was noted that on Sunday mornings Thong must open the Finance Room so the offering can be put away and the House Groups need to be told it is open, **Action:** Karen Dyck to speak with Laurie Wiebe to determine how the policy is working.

8.5 Request to Place Diabetes Canada Clothing Donation Bin in St. Paul's Parking Lot

The request was declined following discussion. **Action:** Kathryn Luger to ask Laurie Wiebe to reply to the request.

8.6 Request to Book Nadeau Ensemble for December 2022

We are reconsidering a request first received in 2020 as Covid-19 struck. The Ensemble is looking for bookings. They are guaranteed a stipulated payment with the balance from ticket sales going to the church. There is financial risk attached although a Christmas performance at St. Paul's could be lovely. **Action:** Nancy Penner to ask Laurie Wiebe to get updated financial information from the Ensemble. Nancy will also seek information from someone familiar with the viability of concerts in the area.

8.7 Photo Directory

This topic will be put in the parking lot for consideration for Fall.

8.8 Advertising Inside St. Paul's

Karen Dyck referred to correspondence from Leslie Andrew asking that an information board be installed in the St. Paul's Narthex to enable posting information about house groups. **Action:** Karen will pursue this. She then questioned whether the ideas of house groups should be revisited. **Action:** Mary Ann McElroy volunteered to talk with house group coordinators Lesley Andrew and Margot Craig about their perceptions.

8.9 Request for Mirror for Room 4 for Choir

The St. Paul's Choir has requested mirror for Room 4. Esther Rothenburger reported that she had located the old one and Karen Dyck agreed to get it hung.

8.10 Proposition for a Part-time Pastoral Care Minister

Karen Dyck circulated information on this topic but a decision was made to postpone discussion until Rev Carrie is present.

8.11 Request for a Handrail Going up to Stage in the Middle

Discussion concluded that the current arrangement should be given a longer trial period with care taken to never impede the use of existing handrails.

9. CORRESPONDENCE and Thank you cards

10. NEXT MEETING DATE

Thursday, June 16, 2022 7:00 pm at St. Paul's (to be verified by email)

11. CLOSING WORSHIP

Lynne Sanderson closed in prayer: Lord it is night...

12. ADJOURN

Agreement to close the meeting at 10:15 pm.