

**PEMBINA PARISH PASTORAL CHARGE**  
**353 THORNHILL STREET, MORDEN MB, R6M 1M8**  
**Minutes of Leadership Team Meeting**  
**Tuesday, May 21, 2024 @7:00 pm.**

Pembina Parish is a caring Christian community, welcoming all people to join in our journey of celebrating God's presence, sharing our gifts locally, while exploring our faith.

**1. CALL to ORDER** at 7:12 pm.

**2. OPENING WORSHIP**

Opening: John 17:20-23. Rev. Carrie spoke about Jesus' desire for his followers to be one so that they might more effectively offer his love to the world. She then shared about a number of ways we are connecting ecumenically through book studies, webinars etc. and the relationships that are being built between our churches. We closed by speaking a prayer together.

**3. ATTENDANCE/REGRETS**

Rev. Carrie Martens, Cindy Dyck, Mary Ann McElroy, Leslie Bezte, Earl Gardiner, Susan Ching, Debbie Nelson (M & P Rep)

Regrets: Bruce Shewfelt

**4. APPROVAL OF AGENDA**

The agenda was approved by consensus, with the additions of items 6a. Workshop on Saturday; 6b. Chairperson for Peace and Action Justice Group; 6c. Contact with Parishioners who Submitted Letters.

**5. APPROVAL OF MINUTES OF PREVIOUS MEETING (April 17,2024)**

**MOTION:** To approve the minutes of the meeting held April 17, 2024 as a true and accurate record of the proceedings. Moved by Debbie Nelson. Seconded by Earl Gardiner. **CARRIED.**

**6. BUSINESS ARISING/UNFINISHED BUSINESS**

**6a. Workshop on Saturday**

What Good News might people in our broader community currently share about our Parish?/Pembina Parish is...../What Good News do you wish they could share?

A workshop will be held on Saturday, May 25, 2024 for members of the Leadership Team to address the congregational responses collected at our AGM.

Cindy has been in touch with Jordan Cantwell and shared the feedback from this questionnaire with her. Jordan suggested to organize this list, recognizing themes and similarities and determining why these responses were given. To reflect upon why they are important to us as a Leadership Team. After deep thinking and reflection, to come up with an action plan. Do we present this and involve the congregation, bringing this mission to life?

**6b. Chairperson for the Peace and Action Justice Group**

**ACTION:** Susan Ching will contact Kathryn Luger regarding this.

**6c. Contact with Parishioners who Submitted Letters**

Susan Ching phoned the parishioners who submitted letters to the M&P Committee. They did not wish a

visit. The writers were thanked for their years of dedication and service to Pembina Parish and invited to attend worship services.

Concerns arising from these letters were discussed by Leadership Team such as greeters being more attentive to our aging church community with accessibility and mobility issues. The United Church Crest is not being replaced by the Affirming Crest. These concerns will be included in the Saturday Workshop discussion.

## **7. REPORTS**

### **7.1. FINANCE**

Earl presented a Statement of Income and Expenses for the period ending April 30, 2024.

Overall Operations, we are tracking right on budget as far as our total income goes, thanks to fund raising running ahead of the projection. Expense wise, we are under budget in every category, with the two most significant being St. Pauls Building Expense being under budget by \$5,005 and a surplus in the Interest Group category of \$2,603. The majority of the interest group surplus is due to no monies yet being allocated to community outreach projects.

Second Tab – Restricted Funds. Thus far we have received \$13,116.47 in donations for the St. Paul's Building Fund and earned \$1,022.39 interest on the Restricted Funds Savings Account. Letters were sent to everyone that had pledged money for the St. Pauls right sizing project and those pledges are starting to come in.

### **7.2. BUDGET ACTION GROUP (BAG)**

Earl reported.

An addition to the church website is underway regarding the Event Center at St. Paul's information. For fundraising (Cathy and Nancy) the Pop up Vendor event was a success, thanks to organizers and vendors. The Spring Tea event was successful, raising approximately \$1300. Thank you to organizers, choir and catering.

A Talent Auction is being proposed as a Fall fundraiser.

Lori Willcocks is in charge of our Co-op Card fundraiser for the end of May.

Leadership and organization is being sought for a Fall supper.

Goal to set dates for a music concert with the Douglas Kuhl School of Music and the Church Choir.

All rentals are going well. A fourth room upstairs is under consideration for renovations as a rental space.

Bruce met with the Trustees, they will do day to day maintenance coordination.

Goals to achieve in coordination with Trustees:

1. Ensure ongoing maintenance (mechanical (HVAC), exterior/windows, bathrooms, roofing (e.g. downspouts)
2. Review second floor/CEU air circulation (Bob Luger/ Bruce/ Bergmann).
3. Safety (exits, fire alarm, smoke alarms, etc.)
4. Building costs review (e.g. energy)
5. Liaison with Mel, Leadership, Laurie (Trustees).
6. Develop 5 – 10 year plan for capital / repairs
  - a. Roof over Narthax (3 – 5 years)
  - b. Siding painting, repairs.
  - c. Roof over CEU (inspect)
  - d. Back entrance to upstairs (concrete landing/sidewalk blocks to street)
  - e. Kitchen
  - f. Bathrooms

## 7. Recommendations to BAG for budget/Stewardship initiative.

A concern was raised regarding what is manageable for the Church when it comes to rental spaces. We need to be aware of our own spacial needs to accommodate function as a Church community. Long term and advance planning is a requirement.

### 7.3. MINISTER REPORT

#### Inside – Caring

With the support of Worship Interest Group, Rev. Carrie is making some subtle changes in how she leads worship at Zion-Calvin to better serve them as a small congregation. These changes will focus on strengthening children's faith formation in worship, supporting singing as a small group, and creating more space for congregational fellowship. This will likely be an evolving process.

- We will enter into our Summer worship schedule on June 30th, worshipping at St. Paul's for the first half of the Summer, with the exception of July 14th which is Darlingford's Memorial Service. We will worship the second half of the Summer at Zion-Calvin.

- Laurie and Carrie, with the help of Cathy Sandercock, are working to get more emergency contacts from church members so we can better provide care when members are in hospital, sick at home, or in the event of their death.

#### Outside – Sharing

- We held a community vigil for peace in Gaza on May 15th. Rev. Mel Kauppila from Manitou and Carrie led the service and roughly 17 people from a variety of churches attended. A photo was taken to add to others from across the country as national faith leaders take them to Ottawa on May 22nd to present their desire for action toward a just and lasting peace in Israel/Palestine.

- Betty Dong, Kathryn Luger, and Sharon Deceuninck, as members of our Peace and Justice Action Group are working with Dr. Shayne Reitmeier to have him come out to speak to us on the topic, "What is Gender Affirming Care?" This is something we hear about in the news a great deal, particularly in Alberta, and a lack of correct information is leading to harmful consequences for trans youth there. Rev. Carrie is grateful that our members are being proactive in arranging this learning opportunity.

- Pride month is coming up in June and folks from the PJ Action group will be decorating again for pride at St. Paul's. They are also discussing options for Zion-Calvin. They are fully aware that we might experience vandalism again this year and are taking that into account. We will also be hosting a Pride Sign making party again this year the evening before the Pride March in Altona. Last year's event was a great opportunity to work alongside folks from other churches and the broader community.

#### Upside Down – Exploring

- We're winding down all our "exploring" for the year with the end of Sunday school on May 26th at Zion-Calvin and June 2 at St. Paul's. And for adults we had a really good year of learning with Confirmation Camp for Grown ups, books studies, and our Xplore webinars. Rev. Carrie is hopeful that we can have more learning opportunities like these next year.

Finally, Rev. Carrie expressed gratitude for the opportunity to take study leave a couple of weeks ago, and for the support she receives when scheduling study leave and holidays.

### 7.4. MINISTRY AND PERSONNEL COMMITTEE

Report was given by Debbie Nelson.

**MOTION:** That we support Laurie to attend a Church Office Administrators Conference in Saskatoon October 1 - 4, 2024 for an approximate cost of \$800.00 to cover the cost of registration, accommodation

and gas. Moved by Debbie Nelson. Seconded by Earl Gardiner. **CARRIED.**

**ACTION:** Carol will speak with Bruce about the caretaker's fee for rental clean-up.

#### **7.5. ZION-CALVIN**

Susan reported.

Shannon Holenski will be organizing the Co-op gift card fundraiser at Zion-Calvin.

A service for the disbanding of Zion-Calvin UCW is being planned.

#### **7.6. WORSHIP INTEREST GROUP**

Leslie reported.

The Sunday of Corn and Apple Festival (August 25), Rev. Carrie will be leading a Forrest Church Service outdoors at Zion-Calvin.

There will be no Church service on Sunday, September 1.

Sunday School will begin Sunday, September 22.

The Parish Picnic will be held September 15 at Zion-Calvin. Leadership Team will organize the picnic.

#### **7.7. INTEREST GROUPS**

##### **7.7.1. SUNDAY SCHOOL**

No report given.

##### **7.7.2. CHOIR**

No report given.

##### **7.7.3. OUTREACH**

No report given.

Earl clarified the budget line entry of \$6,000.00 for Outreach. This is a minimum amount designated towards community outreach projects.

#### **8. NEW BUSINESS**

None.

Leslie drew our attention to the ongoing Parking Lot items.

1. Duty of Care Policy- Being worked on.
2. Funeral Policy- Susan Ching will address in August.
3. Wedding Policy - Susan Ching will address in August.
4. United Church of Canada 100 years celebration in 2025 - Will be placed on agenda for next meeting.

**ACTION:** Leslie will ask Laurie to include in News and Notes.

5. Larger garbage bin needed at St. Paul's - **ACTION:** Susan will call MWM and talk to Mel.

#### **9. CORRESPONDENCE and Thank-you cards**

- Request to support families from Community Safety Net (circulated to Leadership Team on April 25th) Pembina Parish will not be financially supporting this request.

**10. NEXT MEETING(s) DATE :** Tuesday, June 25, 2024 @7:00pm.

#### **11. CLOSING WORSHIP**

Rev. Carrie closed in prayer. Lord it is night.....

**12. MOTION TO ADJOURN**

Agreement to close the meeting at 9:50 pm.