

PEMBINA PARISH LEADERSHIP TEAM MEETING MINUTES
St. Paul's United Church, Wednesday, December 16th, 2020, 4:30 p.m. ONLINE

Pembina Parish is a caring Christian community, welcoming all people to join in our journey of celebrating God's presence, sharing our gifts locally and globally, while exploring our faith.

CALL to ORDER at 4:44PM

OPENING WORSHIP Rev Carrie Martens shared a reading from Rev Jamie Howison. She closed in prayer.

ATTENDANCE: Brian Saunderson, Leslie Bezte, Kathryn Luger, Margot Craig, Louise Gardiner, Rev Carrie Martens, Lynne Sanderson and Karen Dyck. Esther Rothenburger attended by phone.

APPROVAL OF AGENDA

Motion:

MOVED BY Karen Dyck **SECONDED BY** Louise Gardiner to approve the agenda with the following corrections: Under REPORTS 4. Interest Groups the numbering for each sub-heading should be adjusted to 4.1, 4.2, etc. **CARRIED**

APPROVAL OF MINUTES OF PREVIOUS MEETING

1. November 18, 2020

Motion:

MOVED BY Kathryn Luger **SECONDED BY** Margot Craig to approve the Leadership Team Meeting Minutes of November 18, 2020 as presented. **CARRIED**

2. Conference Call – November 23rd, 2020

Motion:

MOVED BY Esther Rothenburger **SECONDED BY** Karen Dyck to approve the Leadership Team Conference Call Meeting Minutes of November 23, 2020 as presented. **CARRIED**

PEMBINA PARISH COVID-19 PROTOCOLS – no changes at this time

BUSINESS ARISING/UNFINISHED BUSINESS:

REPORTS

1. Finance – Louise Gardiner prepared the financial report (attached). Givings have usually been higher in November and December. Without the Stewardship campaign this year and no in person worship the amounts are down. The invoice for the HRV and furnace upgrade arrived. The amount is over what was approved by \$4266.67. Finance would like to get the expense submitted to Faithful Footprints so the grant can come prior to year-end. Measures have been initiated to make this happen, but Louise would like to get approval to spend the overage out of the St Paul's Operating Fund.

Motion:

MOVED BY Louise Gardiner **SECONDED BY** Karen Dyck to approve the overage expense in the amount of \$4266.67 for the HRV and furnace upgrade. **CARRIED.** The water bill was elevated this month. Glenn Dyck checked for a leak but found none. Upon further investigation it was discovered that the bill had been estimated. Karen Dyck will follow up with this and submit a reading. This will likely reduce the amount. The Trustees met this past month. Inadvertently Lynne Sanderson was not invited. Lynne reminded all that she needs to present at all business meetings. Incidentally, Brian Saunderson mentioned we need to schedule a meeting with the Trustees and Elders in January since we need to meet annually.

2. **Ministry and Personnel Committee** – Karen Dyck reported there was not meeting this month. They will meet in January. Mary Ann McElroy and Beth Lovall are finished their term on M & P in February 2021
3. **Zion-Calvin** – Kathryn Luger reported that the Zion Calvin Trustees are taking turns checking on the church 3 times/week. She thanked Rev Carrie Martens and Laurie Wiebe for coming out to Zion Calvin and filming last week’s service from there.

4. Interest Groups

4.1 St. Paul’s Property and Grounds - Karen Dyck reported that we need proper fans over the stoves. Brian Nedohin will negotiate whether this is required prior to year-end especially since we are not using the kitchen or renting it out for use currently. All other insurance deficiencies were addressed.

4.2 Worship – Rev Carrie Martens reported that Worship Interest Group met last week. They are concerned about how people are getting their information. Are they able to access e-mail or should we be telephoning them. Esther Rothenburger offered feedback that the volume on the worship services could be louder and the video zoomed in closer. Worship IG wondered if they should do a call out to members to survey whether they are receiving the e-mails and information. Perhaps this is something that the House Groups could do. Members from Leadership Team and Worship Interest Group also volunteered to do the phoning. We were invited to provide input as to the questions posed for the survey. We can also inform parishioners of our AGM decision (see NEW BUSINESS 1.). Susan Ching will connect with Margot Craig to see how House Groups can be involved. Leslie Bezte suggested that Pat Gibson may have a good contact list from her Outreach involvement.

4.3 Property Discernment

4.4 Outreach (Soup and Pie) – Sue Nelson requested the allocation of Outreach funds as

- a. **BTHC Spiritual Care - \$500**
- b. **Caring and Sharing - \$1000**
- c. **Mission and Service - \$557.50 (raised at the pancake supper)**

After some discussion about our commitment to Caring and Sharing as an ecumenical community effort and revisiting the Pembina Parish 2020 AGM Minutes we came up with a revised allocation.

Motion:

MOVED BY Louise Gardiner **SECONDED BY** Esther Rothenburger to approve the allocation of Outreach funds as \$557.50 to Mission and Service and the remaining \$1500 to be divided amongst BTHC Spiritual Care and local charities as they deem appropriate. **CARRIED.**

Louise Gardiner will contact Sue Nelson and let her know our decision.

4.5 Sunday School(s) – Leslie Bezte reported the Sunday school virtual Christmas pageant has morphed into a readers’ theatre audio version. Release date TBD.

4.6 House Groups – Margot Craig will co-ordinate the House Group Phone out to members with Lesley Andrew

4.7 Minister Search – we are confident that we can finally remove this subsection from the agenda!

4.8 Pastoral Care – Rev Carrie Martens reported that Pat Hamm and Rick Britton had been handling this ministry but are handing the responsibility back to Rev Carrie. Carrie was able to co-ordinate, with the City or Morden, the placement of Christmas trees with blue lights in Confederation Park as a symbolic gesture for community members to remember the loved ones they lost this past year. They will be invited to tie a ribbon in memory of their loved ones on the trees from December 20 through to the New Year.

4.9 Opportunity Fund Requests

4.10 Affirming Conversation

4.11 Poinsettia- Rev Carrie Martens reported that she sent out a prayer card and letter to parishioners that would normally have received the Poinsettias. Postal regulations did not allow for candles to be sent.

4.12 Stewardship

NEW BUSINESS

- 1. Annual Meeting and Annual Report discussion** – The AGM will not be in-person this year. Prairie to Pine Regional Council suggests that we can suspend the AGM and Leadership Team can make decisions about the budget. Executive Minister Shannon McCarthy indicated that the election of officers can proceed as Leadership Team decides. We could have a Zoom call AGM but older congregants are not very tech savvy and would not be in favor of this option. Also we do not want to externalize this group. It would be best to give Leadership the power to make the budget and election decisions. An Annual Report will still be prepared although with limited church activity it will be much smaller. We could mail out the Annual Report along with a letter explaining how

there will be no AGM but that Leadership will make decisions on the budget and the election of officers. We could e-mail out the report and letter to confirmed e-mail recipients to save some money.

Motion:

MOVED BY Louise Gardiner **SECONDED BY** Kathryn Luger that - as approved by the Prairie to Pine Regional Council – Pembina Parish suspend the 2021 Annual General Meeting and allow Leadership Team to make the budgetary and electoral decisions of the AGM on behalf of the parish. **CARRIED.**

- 2. Positions to fill (including Tech group)** – Several positions need to be filled on Leadership and M & P as well as Technology Interest Group. We had a brainstorming session about who we might approach to consider a nomination or appointment. Nancy Penner has accepted the nomination of Treasurer. Louise Gardiner will approach Sue Nelson; Kathryn Luger will ask Myra Amy-McElroy. Other names that came up are Pat Gibson and Craig Kestirke. Lynne Sanderson mentioned that there is an M&P training session for new M&P members. We will continue this discussion via e-mail.

CORRESPONDENCE and Thank-you cards

BULLPEN ITEMS

- 1. Church signage outside/inside**
- 2. Church photo directory**

NEXT MEETING(s) DATE January 13, 2020 at 7:00PM

CLOSING WORSHIP – Rev Carrie Martens closed with a Steve Garnaas-Holmes reflection, “Christ in me”, based on Luke 1:13.

MOTION TO ADJOURN at 6:21PM

Chairperson

Recording Secretary